



## NOTICE TO CONTRACTORS

### CONTRACTOR PRE-QUALIFICATION PROGRAM – CUPCCAA (PCC Section 22000; 22034)

#### Public Works Contractor Registration Program (DIR SB854)

#### Prevailing Wage Monitoring Program (DLSE PWC-100)

The San Leandro Unified School District has adopted the California Uniform Public Construction Cost Accounting Act (CUPCCAA) set forth at California Public Contract Code (PCC) Section 22000. The CUPCCAA allows the district to conduct Informal Bidding Procedures (PCC Section 22034) for public works construction projects valued at \$60,000 up to \$200,000 with prequalified contractors. The District will maintain a new list of prequalified contractors for all trades. All previous pre-qualifications shall now be disregarded.

Contractors who would like to participate in the informal Bidding program must provide information required on the Contractors Prequalification Application Form and Questionnaire attached. Please complete the entire form and return either by email to [rrobles@slusd.us](mailto:rrobles@slusd.us) or mail to Renee Robles, Bond Department, c/o Maintenance Yard, 1145 Aladdin Avenue, San Leandro, CA 94577. Please call 510-667-6220 if you have any questions.

In addition, according to Labor Code 1725.5 Subsection (f) which went into law on July 1, 2017 all contractors who wish to bid or perform work on public works projects are required to register with the Department of Industrial Relations. All agencies, such as the District, shall include in the Notice Inviting Bids and Contract documents provisions that specify that the project is subject to compliances monitoring and enforcement by DIR. The District is required to submit Form PWC-100 to DIR for public projects valued at \$15,000 and up for maintenance work and \$25,000 and up for new construction, alteration, installation and demolition or repair. Certified Payrolls shall be submitted by the Contractor directly to the DIR. No public works contract shall be awarded to a Contractor and no subcontractor shall perform work unless the firm is properly registered with the DIR. Information regarding DIR Contractor Registration Program and compliance can be accessed online at [dir.ca.gov](http://dir.ca.gov).



SAN LEANDRO UNIFIED SCHOOL DISTRICT  
1145 ALADDIN AVENUE SAN LEANDRO, CA 94577

CONTRACTOR PREQUALIFICATION APPLICATION  
(CUPCCAA, PCC 22000)

INFORMAL BIDDING PROCEDURES (PCC 22030)

Company Name \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**Contractor State License Board (CSLB)**

License # \_\_\_\_\_ Exp Date \_\_\_\_\_ Classification \_\_\_\_\_

**Department of Industrial Relations (DIR) \*Automatic disqualification if not provided**

\*DIR Registration # \_\_\_\_\_ Exp Date \_\_\_\_\_

**Constructions Operations**

Bonding Capacity (per Contract) \$ \_\_\_\_\_ Bonding Company \_\_\_\_\_

Dollar Value of Largest Contract \$ \_\_\_\_\_ Owner \_\_\_\_\_

Annual Gross Revenue \$ \_\_\_\_\_ (2018) \$ \_\_\_\_\_ (2017)

**Required attachments**

- 1.) Certificate of Liability Insurance for all operations
- 2.) W-9 Request for Taxpayer Identification Number and Certification

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I, the undersigned, certify and declare that I have read all the foregoing answers to this pre-qualification questionnaire and know their contents. The matters stated in the questionnaire answers are true and to the best of my knowledge and belief. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Authorized signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_



## PART 1

### ESSENTIAL REQUIREMENT FOR QUALIFICATION

**Note: Contractor shall be disqualified if the answer to questions 1 or 2 is “NO”**

1. Do you have a liability insurance policy with \$1 Million per occurrence and \$2 Million aggregate?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
2. Do you have a current Workers Compensation Insurance policy as required by the State of California Labor Code or is legally Self Insured pursuant to Labor Code Section 3700? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Note: Contractor shall be disqualified if the answers to questions 3 through 5 is “YES”**

3. Has your license been revoked at any time in the last five (5) years? \_\_\_\_\_ Yes \_\_\_\_\_ No
4. Has the Surety firm completed a contract on your behalf or paid for completion because your firm was default terminated by the Owner within the last five (5) days? \_\_\_\_\_ Yes \_\_\_\_\_ No
5. At the time of submitting this Pre-Qualification form, is your firm ineligible to bid on or be awarded a public works contract or perform as a Sub-Contractor on a public works contract, pursuant to either Labor Code Section 1777.1 (Public Works labor laws) or Labor Code Section 1777.7 (Violation of Apprenticeship requirement)? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Note: A contractor disqualified solely because of a “YES” answer given to question 3, 4, and/or 5 may appeal the disqualification and provide an explanation of the relevant circumstance during the appear procedure.**



## PART 2

### ORGANIZATION, HISTORY, PERFORMANCE COMPLIANCE WITH CIVIL AND CRIMINAL LAW

**Note: if answer to any of the following questions is “YES”, please explain on a separate signed sheet.**

1. Is your firm currently the debtor in a bankruptcy case? \_\_\_\_\_Yes \_\_\_\_\_No
2. Has your firm been in a bankruptcy case during the last five (5) years? \_\_\_\_\_Yes \_\_\_\_\_No
3. Has your license been suspended by the California State License Board or any of your Responsible Managing Employee(s) or Officer(s) been suspended within the last five (5) years? \_\_\_\_\_Yes \_\_\_\_\_No
4. Has your firm been assessed and paid Liquidated Damages after completion of a project under a construction contract with either public or private owner within the last five (5) years? \_\_\_\_\_Yes \_\_\_\_\_No
5. In the last five (5) years, has your firm or any firm with which any of your company’s owners, officers, or partners were “associated with”, been debarred, disqualified, removed or otherwise prevented from bidding on or competing at any government agency or public works project for any reason? \_\_\_\_\_Yes \_\_\_\_\_No
6. In the last five (5) years, has your firm been denied an award of a public works contract based on a finding by a public agency that your firm was NOT a RESPONSIBLE bidder? \_\_\_\_\_Yes \_\_\_\_\_No
7. In the last five (5) years, has any claim against your firm concerning your firm’s work on a construction project been filed in court or arbitration? \_\_\_\_\_Yes \_\_\_\_\_No
8. At any time during the past five (5) years, has any surety company made any payments on your firm’s behalf as a result of a default to satisfy any claims made against a performance or payment bond issues on your firm’s behalf in connection with a construction project, either public or private? \_\_\_\_\_Yes \_\_\_\_\_No
9. In the last five (5) years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm? \_\_\_\_\_Yes \_\_\_\_\_No