



# San Leandro Unified School District

Personnel Services  
835 E. 14th Street, Suite 200  
San Leandro, CA 94577  
(510) 667-3523, Fax (510) 667-6234

## Classified Personnel Request for Transfer of Assignment

Return to: Personnel Services - District Office Date: \_\_\_\_\_

From: \_\_\_\_\_  
(Print Name) (Current Title) (Current School or Dept.)

I request transfer to the position of \_\_\_\_\_ at \_\_\_\_\_  
(Title) (School Site)

Hired Date: \_\_\_\_\_

Positions Held: \_\_\_\_\_

\_\_\_\_\_  
Home Address City State Zip

Signature: \_\_\_\_\_ Home phone # \_\_\_\_\_

**MUST ATTACH A CURRENT RESUME or APPLICATION**