

SAN LEANDRO UNIFIED SCHOOL DISTRICT
Personnel Services

CERTIFICATED PERSONNEL REQUEST FOR TRANSFER

TO: Personnel Services

FROM: _____
(PLEASE PRINT NAME)

RE: TRANSFER REQUEST

DATE: _____

For the _____ school year, I request a transfer to:

*School: _____

*Grade or Subject: _____

My present assignment is:

*School: _____

*Grade or Subject: _____

I hold the following California teaching/service credential(s): (Please note subject authorization, if applicable)

In order to be consideration for a transfer, it is the responsibility of the unit member to submit this completed form to Personnel Services on or before April 15.