

## San Leandro Unified School District

### 2013-2015 High School Tiered Discipline & Intervention Protocol

The San Leandro Unified School District is committed to teaching, modeling and enforcing high standards of conduct in all schools. It will assign consequences for misbehavior in order to foster the life-skills of Trustworthiness, Respect, Responsibility, Caring, and Citizenship, and to ensure that schools are safe, healthy learning environments for all students.

The following matrix indicates the types of disciplinary action and interventions that may apply to each type of infraction. In each instance, an opportunity to teach appropriate behavior through the use of intervention and corrective action is stated. **Each situation or violation involving student conduct should be individualized and the least punitive action should be taken when possible. The administrator shall, however, determine whether a specific infraction warrants 1 or more of the corrective actions described on the chart.** Corrective action taken by the administrator shall take place after progressive discipline interventions by the school fail to bring about proper conduct with the exception of safety infractions 48900 (a)-(e), 48900.2, 48900.3, 48900.4, and 48900.7.

*On an annual basis, the district's Positive Behavior Intervention System (PBIS), Bullying Policy, and Tiered Discipline Intervention Protocol will be reviewed at the beginning of each school year as well as with all new students enrolling throughout the year.*

Minor Infractions/Dispositions will be managed on the spot by classroom teachers or other site staff. Major Infractions/Dispositions that are tied to California Education Code 48900 may also be managed by classroom teachers but consequences will be issued by site administration. Two or more Interventions/Alternative Corrections should be documented before suspension if in violation of infraction codes 48900 (f) – (t) except for 48900 (n) and (p).

<b>Major Infraction/Disposition Ed Code 48900 (a) to (t)</b>	<b><u>Level I</u></b>	<b><u>Level II</u></b>	<b><u>Level III</u></b>	<b><u>Intervention/ Alternative Correction</u></b>
<b>* (a)(1)</b> Caused, Attempted, Or Threatened To Cause Physical Injury To Another Student. <b>**COST Referral Level II</b> <b>***EC 48915 (a)(1)</b>	Parent Contact Conflict Mediation ISS/Site Consequence 1-3 day suspension	Parent Contact Behavior Contract 2-4 day suspension Loss of privileges Youth Court Refer	Parent Contact Behavior Contract 3-5-day suspension Possible Involuntary Transfer /Expulsion	<i><b>PBIS Review/Reteach School Rules Counselor/Mentor Anger Management Parent Attendance BSP Review</b></i>
<b>* (a)(2)</b> Willfully Used Force Or Violence Upon The Person Of Another Requiring Medical Attention. <b>**COST Referral</b> <b>***EC 48915 (a)(1)</b>	Parent Conference Police Notification 4-day suspension Behavior Contract	Parent Conference Behavior Contract Possible Involuntary Transfer Police Notification 5-day suspension & possible expulsion.		<i><b>BSP Review Youth Court Referral</b></i>
<b>* (b)</b> Possessed, Sold Or Furnished Any Firearm, Explosive, Furnished Any Knife Or Dangerous Object. <b>EC. 48915 (c)(2)</b> <b>***EC 48915 (a)(2)</b>	Parent Contact Police Notification <b>3-5 day suspension &amp; possible recommendation for expulsion</b> <i><b>Contact Director of Student Support Services</b></i>			<i><b>PBIS Review/Reteach of School Rules COST Referral Youth Court Referral</b></i>

**\* Corrective action may vary depending on the frequency and/or severity of the incident.**

**\*\*Bullying Form/COST Referral must be completed.\*\*\*Need secondary findings to expel.**

* (e) Possessed, Used, Furnished, Or Been Under The Influence Of Any Controlled Substance or alcohol. <b>**COST Referral</b> <b>***EC 48915 (a)(3)</b>	Parent Conference Site Counseling 1-3 day suspension	Parent Contact Behavior Contract Police Notification Off-site counseling 2-4 day suspension	Parent Contact Police Notification 5-day suspension Possible Transfer/Expulsion	<i>PBIS Review/Reteach of School Rules</i> <i>Weekly Progress Report</i> <i>Youth Court Refer</i>
(d) Sold, Offered, Arranged Or Negotiated To Sell Any Controlled Substance. <b>EC. 48915 (e)(3)</b>	<b>Parent Contact</b> <b>Police Notification</b> <b>5 day suspension &amp; recommendation for expulsion</b> <b>Contact Director of Student Support Services</b>			<i>Outside Counseling</i> <i>Youth Court Referral</i>
(e) Committed Or Attempted To Commit Robbery Or Extortion. <b>***EC. 48915 (a)(4)</b>	Parent Conference Site Consequence 1-3 day suspension	Parent Contact Behavior Contract 2-4 day suspension Police Notification	Parent Contact 5-day suspension Police Notification Possible Expulsion	<i>PBIS Review/Reteach School Rules</i> <i>Site Counseling</i> <i>Parent Liaison</i>
* (f) Caused Or Attempted To Cause Damage To School Property Or Private Property. If Arson*** <b>EC 48915 (a)(2)</b>	Parent Contact Restitution Site Consequence 1-3 day suspension	Parent Contact Restitution Behavior Contract 2-4 day suspension	Parent Contact Police notification 3-5-day suspension Possible Expulsion	<i>PBIS Review/Reteach School Rules</i> <i>Outside Counseling</i> <i>Community Service</i>
* (g) Stolen Or Attempted To Steal School Property Or Private Property.	Parent Contact Restitution Police Notification Site Consequence 1-3 day suspension	Parent Contact Behavior Contract Police Notification 2-4 day suspension	Parent Contact Police notification 3-5-day suspension Community Service Possible Expulsion	<i>PBIS Review/Reteach School Rules</i> <i>Outside Counseling</i>
(h) Possessed Or Used Tobacco, Or Any Products Containing Tobacco Or Nicotine. <b>**COST Referral</b>	Parent contact Smoking Cessation/site counseling referral	Parent Contact Counselor/Mentor 2 Site Consequences	Parent Contact Behavior Contract 1-5 day suspension	<i>PBIS Review/Reteach School Rules</i> <i>Weekly Progress Report</i>
* (i)(1) Engaged In Habitual Profanity Or Vulgarity.	Parent Contact 1-day ISS or site consequence	Parent Contact Behavior Contract 2-day ISS or site consequence	Parent Contact Behavior Contract 1-2 day suspension	<i>PBIS Review/Reteach School Rules</i> <i>Site Counseling</i>
* (i)(2) Committed An Obscene Act Or Verbal Assault Toward School Authority.	Parent Contact Verbal Apology Site Consequence 1-3 day suspension	Parent Contact Behavior Contract Written Apology 2-4 day suspension	Parent Contact Possible Transfer 3-5 day suspension	<i>PBIS Review/Reteach School Rules</i> <i>Mentor/Counselor</i>
* (j) Possessed, Offered, Arranged, Negotiated To Sell Any Drug paraphernalia. <b>**COST Referral</b>	Parent Contact Confiscation 2 Site Consequences	Parent Contact Behavior Contract Confiscation 4 Site Consequences	Parent Contact Confiscation and 1-3 day suspension	<i>PBIS Review/Reteach School Rules</i> <i>Grip Referral</i>

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**\*\*Bullying Form/COST Referral must be completed.\*\*\*Need secondary findings to expel.**

* (k) Disrupted School Activities Or Willfully Defied The Valid Authority Of School Officials. <b>**COST Referral Level II</b>	Parent Contact Redirect/Warning 2 detentions/Site Consequences Site Counseling	Required Parent Visit 1 hour ISS /3 Site Consequence Behavior Contract Assign Mentor	Parent Contact SARB Referral 1-3 day suspension Possible Transfer	<i>PBIS Review/Reteach School Rules Data Patterns/trends Review Weekly Progress Report Community Service BSP Review Parent Liaison</i>
(l) Knowingly Received Stolen School Property Or Private Property.	Parent Contact Restitution & Police Notification Site Consequence 1-3 day suspension	Parent Contact Behavior Contract Restitution & Police Notification Site Consequence 2-4 day suspension	Parent Contact Behavior Contract Restitution & Police Notification & 3-5 day suspension	<i>PBIS Review/Reteach School Rules Mentor/Counselor Intervention</i>
* (m) Possessed An Imitation/Replica Firearm Substantially Similar To A Real Firearm. <b>***EC 48915 (a)(2)</b>	Parent Conference 1-3 day suspension Police Notification Behavior Contract	Parent Contact Behavior Contract 3-5 day suspension Police Notification & Possible Expulsion. <i>Contact Director of Student Support Services</i>		<i>PBIS Review/Reteach School Rules Mentor/Counselor Intervention Youth Court</i>
(n) Committed Or Attempted To Commit A Sexual Assault <b>EC 48915 (c)(4)</b>	<b>Parent Contact Police Notification 5 day suspension &amp; recommendation for expulsion Contact Director of Student Support Services</b>			<i>Outside Counseling</i>
(o) Harassed/Threatened/ Intimidated A Student Witness In A Disciplinary Matter. <b>**COST Referral</b>	Parent Contact Behavior Contract Police Notification 1-5 day suspension	Parent Contact Behavior Contract 2-5 day suspension Police Notification Possible transfer/ expulsion		<i>Conflict Mediation Required Parent Visit PBIS Review/Reteach School Rules</i>
(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug SOMA. <b>EC 48915 (c)(3)</b>	<b>Parent Contact Police Notification 5 day suspension &amp; recommendation for expulsion Contact Director of Student Support Services</b>			<i>COST Referral Mentor/Counselor Intervention</i>
(q) Engaged in, or attempted to engage in, hazing as defined in Section 32050. <b>**COST Referral &amp; Bully Report Form</b>	Parent Contact Behavior Contract Police Notification 1-5 day suspension	Parent Contact Behavior Contract 2-5 day suspension Police Notification /Possible expulsion <i>Contact Director of Student Services</i>		<i>PBIS Review/Reteach School Rules Mentor/Counselor</i>
* (r) Engaged in an act of bullying (cyber bullying). <b>**COST Referral &amp; Bully Report Form</b>	Parent Contact Site Consequence 1-3 day suspension Behavior contract	Required Parent Visit 2-4 day suspension Outside Counseling Referral SARB Referral	Parent Contact Police Notification 3-5 day suspension Possible expulsion Possible Transfer	<i>Conflict Mediation Review/Reteach School Rules Weekly Progress Reports BSP Review Anger Management</i>

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(t) Aid or abet the infliction or attempted infliction of physical injury. <b>**COST Referral</b> <b>***EC 48915(a)(1)</b>	Parent Contact 1-3 day suspension Conflict Mediation	Parent Contact Behavior Contract 2-3 day suspension	Parent Contact 3-5 day suspension Possible expulsion Possible Transfer	<i>PBIS Review/Reteach School Rules Data Patterns/trends Review Weekly Progress Report Community Service</i>
<b>*48900.2</b> Committed sexual harassment (grades 4-12). <b>**COST Referral &amp; Bully Report Form</b>	Parent Contact 1-3 day suspension Conflict Mediation Site Counseling	Parent Contact 2-4 day suspension Behavior Contract Possible transfer	Parent Contact 3-5 day suspension Police Notification Possible transfer	<i>Community Service Develop BSP Parent Liaison Referral</i>
<b>*48900.3</b> Caused or attempted to cause or participate in hate violence. <b>**COST Referral &amp; Bully Report Form EC 48915 (e)(4)</b>	Parent Contact Police Notification Behavior Contract 1-5 day suspension	Parent Contact 2-5 day suspension Police Notification /Possible expulsion <b>Contact Director of Student Support Services</b>		<i>Mentor/Counselor Intervention PBIS Review/Reteach School Rules</i>
<b>*48900.4</b> Created, an intimidating /hostile environment by engaging in harassment, threats, or intimidation. (4-12). <b>**COST Referral &amp; Bully Report Form</b>	Parent Contact Site Consequence 1-3 day suspension Behavior contract	Required Parent Visit 2-4 day suspension Outside Counseling Referral SARB Referral	Parent Contact Police Notification 3-5 day suspension Possible expulsion Possible Transfer	<i>Conflict Mediation Review/Reteach School Rules Parent School Attendance Anger Management</i>
<b>*48900.7</b> Terrorist threats against school personnel or property. <b>***EC 48915 (a)(5)</b>	Parent Contact Police Notification <b>5 day suspension &amp; recommendation for expulsion</b> <b>Contact Director of Student Support Services</b>			<i>Outside Counseling</i>

**Expulsion Recommendations: SEE SLUSD SUSPENSION/EXPULSION HANDBOOK**

<b>48915 (c) 1-5 <u>Mandatory</u></b> 1. Possess, sell, furnish firearm 2. Brandish a knife at a person 3. Sell a controlled substance 4. Commit/attempt sexual assault or battery 5. Possession of an explosive	Parent Contact, Police Notification <b>5 day suspension &amp; recommendation for expulsion</b> <b>Contact Director of Student Support Services</b>		
<b>48915 (a) 1-5 <u>May Expel</u></b> 1. Caused serious bodily injury 2. Possess any knife, explosive or other dangerous object 3. Possession of any controlled substance (except 1 <sup>st</sup> offense of less than ounce) 4. Robbery or extortion 5. Assault/ battery of school employee	Parent Contact, Police Notification <b>5 day suspension &amp; recommendation for expulsion</b> <b>Contact Director of Student Support Services</b>		

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<b>Minor Infraction/Disposition</b>	<b><u>Level I</u></b>	<b><u>Level II</u></b>	<b><u>Level III</u></b>	<b><u>Interventions</u></b>
<b>1. Argument; No Contact</b>	Verbal Warning Conflict mediation	Conflict mediation, Student contract & 2 detentions Develop BSP	Parent Contact Conflict/anger mediation, & 1-day suspension	<i>PBIS Review/Reteach School Rules Weekly Progress Report Community Service</i>
<b>2. False Fire Alarms</b>	Parent Contact 1-3 day suspension Community Service	Parent Contact Behavior Contract 2-4 day suspension	Parent Contact Police Notification 3-5 day suspension	<i>PBIS Review/Reteach School Rules</i>
<b>3. Cheating, Forgery or Gambling</b>	Parent Contact Zero on assignment 1 detention/Site Consequence	Parent Contact Zero on assignment 2 detentions/Site Consequences	Parent Contact Zero on assignment 1-day suspension	<i>PBIS Review/Reteach School Rules Community Service</i>
<b>4. Use Of Electronic Devices</b>	Verbal Warning Confiscation for day Site Consequence	Parent Pick Up 2 Site Consequences Confiscation	Parent Contact No longer allowed to bring to school	<i>PBIS Review/Reteach School Rules</i>
<b>5. Riding Bikes Or Skateboards On Campus</b>	Verbal Warning Confiscation	Parent Contact Confiscation Site Consequence	Parent Contact Confiscation Site Consequence Saturday School	<i>PBIS Review/Reteach School Rules Community Service</i>
<b>6. Gang-Related Violations **COST Referral</b>	Conflict Mediation Parent Conference Behavior Contract 1-3 day suspension	Parent Contact Behavior Contract Outside counseling 2-4 day suspension	Parent Contact Police Notification 3-5-day suspension Possible Transfer	<i>Grip Counselor Referral Data Review</i>
<b>7. * Dress Code Violations</b>	Verbal Warning Cover/ Change 1 Site consequences	Parent Contact Cover/Change 2 Detention/site consequence	Parent Contact Change Clothes 3 Site Consequences Saturday School Event/privilege loss	<i>PBIS Review/Reteach School Rules Community Service</i>
<b>8.* Kicking, Pushing, Horseplay Or Shoving (No Injury)</b>	Parent Contact Conflict Mediation 1-day ISS Site Consequence	Parent Contact Behavior Contract Conflict Mediation & 2-day Suspension/ISS	Parent Contact Behavior Contract Conflict Mediation & 3-day Suspension/ISS	<i>PBIS Review/Reteach School Rules Saturday School</i>
<b>9. * Students Identified Inciting Conflicts Or Fights: Running to Video A Fight, Continued Presence Fights, Verbal Encouragement.</b>	Parent Contact Site Consequence 1-day suspension	Parent Contact Behavior Contract 2-4 day suspension	Parent Contact 3-5 day suspension Loss of school privileges remainder quarter/semester/year	<i>PBIS Review/Reteach School Rules Community Service</i>
<b>10. * Hate Motivated Behavior: Racial Slurs, Homophobic Statements **COST Referral</b>	Parent Contact Site Consequence 1-3 day suspension Conflict Mediation	Parent Contact 2-4 day suspension Site Counseling Behavior Contract	Parent Contact 3-5-day suspension SLPD Intervention Possible transfer	<i>PBIS Review/Reteach School Rules Community Service Anger Management</i>

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<b>*11. Cutting Class/Out of Class</b>	Parent Contact Detention/Saturday	Parent Contact Behavior Contract 2 Detentions/2 Saturday Schools	Parent Contact COST Referral SARB Referral	<i><b>PBIS Review/Reteach School Rules Saturday School Community Service SLPD Intervention</b></i>

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