



SAN LEANDRO UNIFIED SCHOOL DISTRICT

Personnel Services
835 E. 14th Street, Suite 200
San Leandro, CA 94577
(510) 667-3523, FAX (510) 667-6234

Five-Year Evaluation Cycle Request Form

Per the Agreement between SLTA and the District in Article XII, C, 8, and per Education Code 44664, employees must meet the following requirements to be eligible for placement on the five year evaluation cycle:

- Permanent Status
- At least 10 years of employment with the SLUSD at the beginning of the 5 year cycle.
- Highly Qualified (NCLB) status.
- Previous written formal evaluation meeting or exceeding standards.
- Mutual agreement between evaluator and evaluatee.

The following information must be completed by evaluator and evaluatee:

Name of Evaluatee _____		School Site _____	
Name of Evaluator _____		Position _____	
Date of last completed written formal evaluation (e.g., May 2015) _____			
Proposed due date of next written formal evaluation (e.g., May 2020) _____			
We, the undersigned, mutually agree to place _____ on a five (5) year evaluation cycle. We further understand and acknowledge that either the evaluatee or any evaluator may withdraw consent at any time.			
_____ Evaluatee		_____ Date	
_____ Evaluator		_____ Date	

ELIGIBILITY MUST BE VERIFIED BY PERSONNEL SERVICES BEFORE FINAL APPROVAL CAN BE GRANTED. THE EVALUATOR AND EVALUATEE WILL RECEIVE WRITTEN NOTIFICATION OF ELIGIBILITY VERIFICATION.

For Personnel Services Use Only – Eligibility Verification

The employee referenced above meets all eligibility requirements to be placed on a five-year evaluation cycle.

Personnel Services Staff

Date