

SAN LEANDRO UNIFIED SCHOOL DISTRICT
SAN LEANDRO, CALIFORNIA
www.sanleandro.k12.ca.us

SPECIAL MEETING OF THE BOARD OF EDUCATION - MINUTES

October 18, 2007

The Board of Education of the San Leandro Unified School District met in special session on October 18, 2007, in the San Leandro Unified School District Office Conference Room 1, 14735 Juniper Street, San Leandro, California.

The meeting was called to order at 6:03 p.m. by President Rick Richards with the Pledge Allegiance to the Flag led by Superintendent Christine Lim.

BOARD MEMBERS PRESENT

Mrs. Pauline Cutter (arrived at
Mr. Ray Davis
Mrs. Lisa Hague
Mr. Mike Katz-Lacabe
Ms. Linda Perry, Clerk
Mr. Stephen Cassidy, Vice President
Mr. T. W. "Rick" Richards, President

DISTRICT STAFF PRESENT

Christine Lim, Superintendent
Byron Isaac, Assistant Superintendent
Song Chin-Bendib, Assistant Superintendent
Cindy Cathey, Assistant Superintendent

CONSENT

Mr. Davis asked that 2.1-C, Revised job description and position for the .50 FTE Community Service/.50 Limited Term Measure B Bond Accounts Payable Technician be pulled from the Consent Calendar.

Mr. Katz asked that 2.2-C, Keygent Contract for RecoveryMax Benefit Eligibility be pulled.

Human Resources

2.1-C Revised Job Description and Position for the .50 FTE
Community Service/.50 FTE Limited Term Measure B Bond
Accounts Payable Technician

Superintendent and Assistant Superintendent Byron Isaac clarified as part of the Restructuring Plan, the 1 FTE Community Services Technician position was changed to a .50 FTE Community Service Technician position and a .50 FTE Accounts Payable Technician the position on April 4, 2004. At the onset of Measure B the employee began working on a daily basis to address Measure B and Bond project matters. Once it was discovered that the employee was currently working in this proposed capacity for Measure B, and that it hadn't gone to the Board, the District began to rectify this, and was proposing a revised job description that accurately describes the current duties of the position. Mr. Isaac also said that he has spoken to the employee as well as the California School Employees Association (CSEA), and they understand that at the conclusion of Measure B the District cannot guarantee a .50 position.

Mr. Cassidy was concerned about the necessity of this position and the "hit" to Measure B funds. Responding to Mr. Cassidy, staff explained that the Bond Director, Bond Administrative Assistant, Bond Technician, and this position would be funded out of Measure B for a total of 3.5 FTE, and that the limited term Measure B Bond Accounts Payable Technician would be working to maintain the financial accounting records including processing, purchase orders, paying invoices, tracking construction payments, etc.

Mrs. Cutter was concerned about the possible cut to a CSEA position at the conclusion of Measure B, and suggested "freezing" the .50 the General Fund Accounts Payable Technician for 3 three years to give the District time to assess the financial situation of the general fund.

Following a lengthy discussion on the pros and cons of Mrs. Cutter's suggestion, a motion was made by Mr. Davis and seconded by Mrs. Hague to approve the Board approved the Revised Job Description and Position for the .50 FTE Community Service/.50 FTE Limited Term Measure B Bond Accounts Payable Technician as presented. Unfortunately the motion died, with Trustee Cutter making the following alternate motion:

On a motion made by Mrs. Cutter and seconded by Ms. Perry, the Board did not approve to freezing the .50 Accounts Payable Technician position from the general fund by the following vote:

Cutter, Perry voting aye
Cassidy, Davis, Hague, Katz-Lacabe, Richards voting no

Following the failure to pass the motion, and further discussion, the original motion was brought forward.

On a motion made by Mr. Davis and seconded by Mrs. Hague the Board approved the Revised Job Description and Position for the .50 FTE Community Service/.50 FTE Limited Term Measure B Bond Accounts Payable Technician as presented by a 6-1 vote. Trustee Cutter voting no.

Business Operations

4.1-C Keygent Contract for RecoveryMax Benefit Eligibility Review

Responding to Mr. Katz's interest if Keygent was familiar and receptive to including encryption for security as part of their services, Assistant Superintendent Song Chin-Bendib noted that Keygent agreed that all electronic files would be encrypted and password protected at the highest level without additional cost to the District.

On a motion made by Mr. Katz and seconded by Ms. Perry, the Board approved the contract for Keygent's RecoveryMax Benefit Eligibility Review by a 7-0 vote.

PUBLIC TESTIMONY ON NON AENDA ITEMS

None

PUBLIC COMMENTS

CLOSED SESSION

At 6:30 p.m. the Board went into Closed Session regarding Public Employee Performance Evaluation, Title Superintendent's Evaluations pursuant to Government Code Section 54957.

The Board returned to open session at 8:15 p.m. President Richards noted that the Board had been in closed session and no action was taken.

BOARD MEMBER COMMENTS

Mr. Richards requested that the meeting be adjourned in memory of Nancy Cutter, a District employee since 1975 and recently retired, who passed away on October 17, 2007. The Superintendent added that the flags would be flown at half staff on Monday, October 22 in her memory, and tomorrow, October 19, in memory of San Leandro High School student Gregory Ballard.

ADJOURNMENT

On a motion made by Mrs. Cutter and seconded by Mrs. Hague, the Board adjourned the meeting in memory of Nancy Cutter at 8:17 p.m. by a 7-0 vote.

Respectfully submitted,

Linda Perry, Clerk