

SAN LEANDRO UNIFIED SCHOOL DISTRICT  
SAN LEANDRO, CALIFORNIA  
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**SPECIAL MEETING OF THE BOARD OF EDUCATION - MINUTES**

September 14, 2010

The Board of Education of the San Leandro Unified School District met in special session on September 14, 2010, in the San Leandro Unified School District Office Conference Room 1, 14735 Juniper Street, San Leandro, California.

The meeting was called to order at 6:02 p.m. by President Katz-Lacabe.

**BOARD MEMBERS PRESENT**

Trustee Pauline Cutter (arrived at 6:03 p.m.)  
Trustee Morgan Mack-Rose  
Trustee Diana Prola  
Trustee Carmen Sullivan  
Trustee Hermy Almonte, Clerk  
Trustee Lisa Hague, Vice President  
Trustee Katz-Lacabe, President

**DISTRICT STAFF PRESENT**

Cindy Cathey, Superintendent  
Song Chin-Bendib, Assistant Superintendent  
Debbie Wong, Interim Assistant Superintendent  
John Thompson, Senior Director II

**PUBLIC COMMENTS**

There were no public comments concerning items on the closed session agenda.

**CLOSED SESSION**

At 6:02 p.m., the Board went into Closed Session for Conference with Labor Negotiator, Legal Counsel – Anticipated Litigation – Significant exposure to litigation, and Conference with Legal Counsel – Existing Litigation pursuant to Government Code Sections 54957.6, 54956.9(b), and 54956.9.

The Board returned to open session at 7:03 p.m. with the Pledge of Allegiance to the Flag. President Katz-Lacabe said that the Board had been in closed session where no action was taken.

## **PRESENTATION**

### 2009/2010 Unaudited Actuals

Assistant Superintendent for Business Services Song Chin-Bendib presented the 2009-2010 Unaudited Actuals, which included the documentation of all fiscal transactions of the District and presented the District's financial position for the period July 1, 2009, through June 30, 2010. It included detailed summary information for the General Fund and all other funds in the District including Adult Education, Cafeteria, Deferred Maintenance, Special Reserves, Building, Measure B, Capital Facilities, County (State) School Facilities, Bond Redemption and Self- Insurance.

The 2009-10 Unaudited Actuals Unrestricted General Fund ending fund balance as reported in the Standardized Account Structure (SACS) report is \$5,537,799 which includes \$1,547,905 Tier III ending fund balances. The details for the increase from the 2009-10 Second Interim projected balances were also part of the presentation.

Highlights included:

- Second Interim projected balance in March 23, 2010 - \$1,182,851
- 2009-2010 Unaudited Actuals: September 14, 2010 - \$2,219,143
- 2010-2011 Adopted Budget positive fund balance: \$950,408
- 2011-2012 Projected fund balance: \$145,739
- 2012-2013 Anticipated negative balance: \$2,294,208

Assistant Superintendent Chin-Bendib explained that the \$1,036,292 increase from the 2<sup>nd</sup> Interim projected balances was savings realized by the District in the areas of proactive decisions (33%), unanticipated revenues (34%), cost savings such as travel and conference, copiers, site discretionary funds, crossing guards, and legal fees, as well as no increase in salary for the new Superintendent (she donated her increase to the District) and miscellaneous expenditures (33%).

The Board asked clarifying questions regarding the information presented, including the 3% reserve increases in 2011-12 and 2012-13 school year, and the use of undesignated funds (cushion) in other funds, which was addressed by staff.

Assistant Superintendent Chin-Bendib updated the Board on the Federal Jobs Bill, reporting that the District was projected to have one-time entitlement of

\$1,622,984 with 90% (\$1,460,686) to be released by the end of September 2010, and the balance to be evaluated by the state in July 2011 based on the Second Principal Apportionment. This information, along with other budget related issues will be presented to the Budget Advisory Committee when they meet on Wednesday, September 22, 2010, 3:30-5:30 p.m. and the Finance Committee on Tuesday, September 28, 2010, at 6 p.m. Staff will provide an update of those meetings, along with a presentation at the October 5, 2010, Board meeting.

## **ACTION**

### Business Services

#### 4.1-A 2009-2010 Unaudited Actuals

Responding to Trustee Katz-Lacabe regarding the inclusion of the Arts Education Center operating costs in the budget, staff noted that with the exception of custodial costs, other areas and staffing have not yet been identified.

On a motion made by Trustee Cutter and seconded by Trustee Hague, the Board approved the consent items, by a 7-0 vote.

#### 4.2-A Resolution #10-58 2009/2010 Gann Limit

On a motion made by Trustee Hague and seconded by Trustee Almonte, the Board approved the consent items, by a 7-0 vote.

## **CONSENT ITEMS**

### Educational Services

#### 3.1-C Contract between San Leandro Unified School District and Performance Fact, Inc. for Principal Leadership Development for 2010-11

On a motion made by Trustee Cutter and seconded by Trustee Sullivan, the Board approved the contract between San Leandro Unified School District and Performance Fact, Inc. for Principal Leadership Development for 2010-11, by a 7-0 vote.

## **ACTION**

### Human Resources

2.1-A Verification of Catastrophic Illness and the Transfer of Sick Leave Credits

The Board commended staff for bringing this very important request forward for consideration.

On a motion made by Trustee Cutter and seconded by Trustee Hague, the Board approved verification of the catastrophic nature of an employee's illness and approved the transfer of sick leave credits from management employees, by a 7-0 vote.

**PUBLIC COMMENTS**

None

**BOARD MEMBER COMMENTS**

- Trustee Hague reported that she will be unable to attend the elementary schools' Back-to-School night as she will be attending her own Back-to-School night at her school.
- Trustee Almonte congratulated Superintendent Cathey and staff for the District's gain in API scores.
- Trustee Sullivan commented that she attended the Back-to-School Night at Jefferson.

She commented on Jack Nelson's upcoming run/walk event benefiting the sports programs and asked that something be placed on the District's website acknowledging his efforts. On a related note, Trustee Sullivan drew the Board's attention to "Donors Choose," an online charity where teachers can post classroom project requests on the website. With the lack of funding for materials being experienced by teachers, Trustee Sullivan asked that this be placed on the website, so that the teachers could post their needs, noting that approximately \$1.3M in requests were granted to every teacher who requested money.

Trustee Hague added that one of the teachers at her site was a recipient. Trustee Katz-Lacabe noted that some teachers from Wilson Elementary School have applied, and he has seen previous projects from other schools including Jefferson Elementary School. He also said that he has discussed this with SLTA President Jon Sherr.

- Trustee Mack-Rose commented that as a volunteer in her daughter's Kindergarten class, she was amazed on the challenges that the teachers

- Trustee Cutter commented that a pre-K academy could be offered three or four weeks before the start of school which would assist in transitioning preschoolers to kindergarten.
- Trustee Prola commented that the Mayor attended a recent meeting in Berkeley and learned that number of high schools are developing Green Academies. The Mayor will pass on the information to the Superintendent.

The City's Measure Z ballot measure is moving forward. She asked that a resolution be agendized in support of their measure. Trustee Katz-Lacabe noted that a resolution to support the measure would appear on the next board meeting agenda.

She attended Jefferson Elementary School's Back-to-School Night.

Trustee Prola also reported that she spoke with Jack Nelson and was told that the students may participate in a "Season of Service", which was so successful last year, noting that she would like to see those students recognized at the Jefferson Awards.

The Operation Engineers No.3 made a donation to the Bond campaign.

On September 18, volunteers, with the support of KaBoom! a national non-profit, will build the new playground structure at Toyon Park. Anyone interested is invited to come and help.

- Trustee Katz-Lacabe announced that the San Leandro Education Foundation (SLED) fundraiser and premier of the film "Race to Nowhere" will be screened at the Bal Theatre, Monday, September 20, 7 p.m., adding that the film was partially filmed at Roosevelt Elementary School and the film's writer and cinematographer was a student of San Leandro Unified.

He also noted the passing of Durland Skinner, a long time music teacher, and asked that the meeting be adjourned in his memory. Superintendent Cathey noted that the flags would be lowered to half staff tomorrow.

## **ADJOURNMENT**

On a motion made by Trustee Hague and seconded by Trustee Sullivan, the Board adjourned the meeting at 8:18 p.m. in memory of Durland Skinner, a former District music teacher, who passed away on August 25 by a 7-0 vote.

Respectfully submitted,

Hermy Almonte, Clerk