

SAN LEANDRO UNIFIED SCHOOL DISTRICT
SAN LEANDRO, CALIFORNIA
www.sanleandro.k12.ca.us

REGULAR MEETING OF THE BOARD OF EDUCATION - MINUTES

December 11, 2008

The Board of Education of the San Leandro Unified School District met in regular session on December 11, 2008, in the San Leandro Unified School District Administrative Office, 14735 Juniper Street, San Leandro, California.

The meeting was called to order at 6:03 p.m. by President Mike Katz.

BOARD MEMBERS PRESENT

Mr. Hermy Almonte
Mrs. Lisa Hague
Ms. Morgan Mack-Rose
Ms. Carmen Sullivan
Mrs. Pauline Cutter, Clerk
Mrs. Diana Prola, Vice President
Mr. Mike Katz-Lacabe, President

BOARD MEMBER ABSENT

Ms. Flavia Coria, Student Board Member

DISTRICT STAFF PRESENT

Christine Lim, Superintendent
Song Chin-Bendib, Assistant Superintendent
Michael Potmesil, Assistant Superintendent
Cindy Cathey, Assistant Superintendent
Linda Pollard, Administrative Assistant

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA

There were no public comments concerning items on the closed session agenda.

CLOSED SESSION

At 6:04 p.m., the Board went into closed session for Student Expulsions, Public Employee Performance Evaluation: Superintendent's Evaluation, Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator, Conference with Legal Counsel – Anticipated Litigation – significant exposure to

litigation, Conference with Real Property Negotiator – Property(ies), and Conference with Legal Counsel – Existing Litigation, and Tort Claim pursuant to Education Code Sections 35146 and 48918(c), Government Code Sections 54957, 54957.6, 54956.(b), 54956.8, and 54956. The closed session was adjourned at 7:24 p.m.

The Board returned to open session at 7:30 p.m. President Katz said the Board had been in closed session where no action was taken.

APPROVAL OF AGENDA

On a motion made by Mrs. Cutter and seconded by Mrs. Hague, the Board approved the agenda for the regular meeting of December 11, 2008, by a 7-0 vote.

PRESENTATIONS

- * Assistant Superintendent Song Chin-Bendib and Director of Business Services Madeline Gabel presented the First Interim Report for the 2008-2009 Fiscal Year.

Ms. Chin-Bendib walked that Board through the report accepting questions from the Board along the way. Highlights included:

- The First Interim Report is the financial update of the 2008-09 Adopted Budget that was approved by the Board on June 30, 2008
- The report incorporates changes in assumptions from the federal, state, and local actions that the budgets are based on
- The report includes financial information from the state and federal government, District student enrollment, and a multi-year (three-year) budget projection to ensure the District has adequate resources to meet the required 3% Economic Uncertainty Reserve at the end of the three-year period is required in order to receive a positive certification from the California Department of Education
- The District will meet the required 3% reserve requirement

Ms. Chin-Bendib explained that the Multi-Year Projections were prepared utilizing the School Services of California, Inc. financial

dartboard, which provides school districts with economic indicators for budget projections and that Alameda County Office of Education (ACOE) enforces these guidelines for school districts.

Staff also addressed questions that were sent in advance by the Board ranging from professional consulting fees, salaries, travel and conference, overtime, and legal fees, adding that Cabinet would continue to review and closely monitor these areas.

CONSENT ITEM

Business, Operations and Facilities

4.1-C First Interim Report for the 2008/2009 Fiscal Year

On a motion made by Mrs. Hague and seconded by Mrs. Prola, the Board approved the First Interim Report for the 2008/2009 fiscal year by a 7-0 vote.

PUBLIC TESTIMONY ON NON-AGENDA ITEMS

- Mark Hamilton, San Leandro Unified School District middle school counselor, addressed the Board regarding the upcoming Special Board Orientations, and the availability of the First Interim Budget Report presentation. It was explained that the Board orientations would be closed meetings and the presentation of the First Interim Budget Report would be posted on the District website.

REPORTS

- 1) Correspondence – Clerk Cutter reported receipt of the following emails from December 10-December 11, 2008: From Gerald Shovlin regarding congratulations and a concern regarding the GATE program; from Stephen Cassidy regarding update the Board email for the new Board, and congratulations for the ORG grant; from Patricia McCarley regarding her student's class at Monroe.
- 2) Student Board Member Report – There was no report.
- 3) Superintendent's Report – Superintendent Lim announced that the State Allocation Board authorized the approval of the District's application for an Overcrowding Relief Grant (ORG), and anticipates funding in the amount of \$7.6 million – almost double the \$4.5 million that the District initially anticipated, adding that the District has already received half (\$1.3 million) of the expected \$2.7 million Land Acquisition grant. She said that this has been an intensely compressed

process, and thanked staff for all of their hard work, demanding rigor and high caliber of work.

She asked and received consensus from the Board to schedule a Board retreat on Saturday, January 10, 2009.

4) Board Committee Reports

- Facilities/Technology – Mrs. Cutter reported that the committee met on December 4 and received a follow-up presentation on the Transit Oriented Development (TOD), discussed the Davis Street rental agreements; Measure A Seismic Study Matrix, and the San Leandro High School Open Space Project. The commission services contract for the Arts Education Center, and the approval of Phase III of the Adult School purchase and installation of one and a half portables at the Adult Education campus were also discussed and were being brought forward for Board consideration. Mrs. Cutter reiterated that meeting notes would continue to be distributed prior to Board meetings.
- Finance – Mr. Katz reported that the committee met on December 9 and discussed the First Interim Budget Report and continued their discussion from November 24, 2008, regarding the Budget Planning process. It was the recommendation of the committee to schedule a community forum during the two weeks of January.

5) Board Representatives' Reports

- Eden Area Regional Occupational Program – Ms. Mack-Rose reported that the Council met today and approved the First Interim Budget, noting that they are not anticipating any cuts at this time; and will be increasing their reserve from 3% to 6%.

CONSENT ITEMS

Mrs. Prola asked that Consent Items 2.2-C, Renewal of Student Teaching Agreements and 4.2-C, Resolution #08-56 to Declare Certain Equipment Surplus and/or Obsolete be pulled from the Consent Calendar.

Ms. Morgan Mack-Rose requested that Consent Item 4.3-C, New Copiers Contract with Caltronics for Wilson Elementary School be pulled from the Consent Calendar.

Human Resources

2.1-C Acceptance of Personnel Report

Educational Services

- 3.1-C Acceptance of Donation
- 3.2-C Proposed Stipulated Expulsion Order for Student E02-08/09
- 3.4-C San Leandro Adult School Course for 2008/2009
- 4.4-C 403(b) Plan Adoption Agreement

Facilities and Construction

- 5.1-C Arts Education Center Building Commissioning Services Contract with Enovity
- 5.2-C Purchase and Install New Adult School Portables

On a motion made by Mrs. Cutter and seconded by Mrs. Hague, the Board approved the remaining consent items by a 7-0 vote.

Human Resources

- 2.2-C Renewal of Student Teaching Agreements

In response to Mrs. Prola, Mr. Potmesil, Assistant Superintendent of Human Resources said that the master teachers receive a stipend from the college or university.

On a motion made by Mrs. Prola and seconded by Mrs. Cutter, the Board approved the renewal of the Student Teaching Agreement between the District and Holy Names University by a 7-0 vote.

Business, Operations and Facilities

- 4.2-C Resolution #08-56 to Declare Certain Equipment Surplus and/or Obsolete

Responding to Mrs. Prola, Assistant Superintendent Chin-Bendib explained the process for disposing of equipment, adding that unfortunately because of the advancement of technology and the age of the computers, they would be of no use to students.

On a motion made by Mrs. Prola and seconded by Mrs. Cutter, the Board adopted Resolution #08-56 to Declare Certain Equipment Surplus and/or Obsolete by a 7-0 vote.

- 4.3-C New Copiers Contract with Caltronics for Wilson Elementary School

Ms. Mack-Rose asked if the District had considered district-wide copier contracts. It was explained by Assistant Superintendent Chin-Bendib that the District had considered it; however, at this time it would not be cost-effective to cancel current site contracts and enter into a district-wide contract.

On a motion made by Ms. Mack-Rose and seconded by Ms. Sullivan, the Board approved new copiers with Caltronics for Wilson Elementary School by a 7-0 vote.

ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS

- Ms. Sullivan asked for Board consensus to establish a new committee focusing on equity whereby school site representatives would come together as a way of providing a network for parents and keeping the Board informed.

A discussion followed regarding the purpose, and structure of the committee. A suggestion that received a positive response from the Board included rather than forming another committee, each school could provide monthly presentations, on a rotating basis, updating the Board on their equity work.

- Ms. Mack-Rose commented on a newsletter from CSBA addressing the budget crises and effect on the schools. She offered a variety of cost-saving measures she would like staff to consider as the District faces impending cuts such as freezing non-essential hiring, compiling a comprehensive list of consulting contracts, revisiting the Budget Advisory Committee’s request to include the addition of two Board members to that committee, as well as having the Board committees review job descriptions and history of every administrator designated to their committee, and have the Finance Committee develop a timeline.

While there was some confusion on whether the Board should be discussing these suggestions as this was not agendized, the Board did offer their input and suggestions which were addressed by staff.

At 10:30 p.m., on a motion by Diana Prola and seconded by Carmen Sullivan, the Board extended the meeting to 10:45 p.m. by a 7-0 vote, at which time the Board developed the following calendar of meeting dates, including a community forum to discuss budget issues through March 2009:

January 8	Board Meeting
January 10	Closed Session Board Retreat, DO, 9-4 pm

January 13	Closed Session Special Board Orientation Meeting, DO, Business Services & Human Resources, 5:30 pm
January 15	City/District Liaison Committee, 4-5:30 pm, City Superintendent
January 21	Board Meeting (Wednesday)
January 26	City/District Joint Work Session, San Leandro Main Library, 6 pm informal gathering for light dinner, Work Session, 7 pm
January 27	Community Forum, TBD
January 29	Budget Advisory Committee, DO, 4 pm, tentative
February 3	Board Meeting
February 18	Board Meeting (Wednesday)

Having met the 10:45 p.m. extension, the Board adjourned to closed session. The Board returned to open session at 11:15 p.m. President Katz said that the Board had been in closed session where no action was taken.

ANNOUNCEMENT

Future Board of Education Meetings

- Regular Meeting – January 8, 2009, DO
- Proposed Special Board Orientation Meeting – January 13, DO, Business Services, 5:30 pm
- Regular Meeting – January 21, 2009 (Wednesday), City Council Chambers
- Proposed Special Board Orientation Meeting – January 26, DO, Measure B, 5:30 pm
- Regular Meeting – February 3, 2009, City Council Chambers
- Proposed Special Board Orientation Meeting – February 10, DO, Human Resources, 5:30 pm
- Regular Meeting – February 18, 2009 (Wednesday), City Council Chambers
- Proposed Special Board Orientation Meeting – February 24, DO, Educational Services, 5:30 pm
- Regular Meeting – March 3, 2009, City Council Chambers
- Regular Meeting – March 12, 2009, DO (placeholder)
- Regular Meeting – March 17, 2009, City Council Chambers
- Regular Meeting – April 21, 2009, City Council Chambers
- Regular Meeting – May 5, 2009, City Council Chambers
- Regular Meeting – May 19, 2009, City Council Chambers
- Regular Meeting – June 2, 2009, City Council Chambers
- Regular Meeting – June 16, 2009, City Council Chambers
- Special Meeting – June 25, 2009, DO (placeholder)

Respectfully submitted,

Pauline Cutter, Clerk