

SAN LEANDRO UNIFIED SCHOOL DISTRICT
SAN LEANDRO, CALIFORNIA
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REGULAR MEETING OF THE BOARD OF EDUCATION - MINUTES

October 18, 2005

The Board of Education of the San Leandro Unified School District met in regular session on October 18, 2005, in the San Leandro City Council Chambers, 835 East 14th Street, San Leandro, California.

The meeting was called to order at 6:03 p.m. by President Pauline Cutter.

BOARD MEMBERS PRESENT

Mr. Stephen Cassidy
Mrs. Lisa Hague
Mr. Louis Heystek
Ms. Linda Perry
Mr. Ray Davis, Clerk (arrived at 6:40 p.m.)
Mr. T.W. "Rick" Richards, Vice President
Mrs. Pauline Cutter, President

DISTRICT STAFF PRESENT

Christine Lim, Superintendent
Leon Glaster, Assistant Superintendent
Michael Martinez, Assistant Superintendent
Linda Pollard, Administrative Assistant

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA

There were no public comments concerning items on the closed session agenda.

CLOSED SESSION

At 6:05 p.m., the Board went into closed session for Student Expulsions, Public Employee Performance Evaluation - Title: Superintendent's Evaluation, Public Employee Appointment - Title: Accounting Manager, and Conference with Real Property Negotiator – Property(ies) pursuant to Educational Code Section 35146 and 48918(c); and Government Code Sections 54957, and 54956.8. The closed session was adjourned at 7:11 p.m.

The Board returned to open session at 7:20 p.m. with the Pledge of Allegiance to the Flag. President Cutter said the Board had been in closed session and on a

motion made by Mr. Davis and seconded by Mr. Hague, the Board appointed Douglas D'Amour as Accounting Manager by a 7-0 vote.

APPROVAL OF AGENDA

Mrs. Hague requested that Consent Item 3.5-C, Recommendation from Administrative Panel for Expulsion be pulled from the Consent Calendar.

On a motion made by Mr. Richards and seconded by Ms. Perry, the Board approved the agenda for the regular meeting of October 18, 2005 by a 7-0 vote as amended.

REPORTS Student Representatives' Reports – San Leandro High School student representative, Alison Zhao, updated the Board on school activities including Spirit Week and Homecoming this week; the theme is based on television: Seniors - Reality; Juniors – Award Shows; Sophomores – Music Television; and Freshmen – Comedy Shows; Homecoming Rally will be at 12:55 with lunch being served at 12:30 on October 21; the Homecoming King and Queen will be crowned at the homecoming dance later that night; Football game this Friday against Tennyson; “Staff of the Month” was Principal Amy Furtado; over 400 students took the PSAT test; and Key Club, Octagon, and Interact service clubs have been volunteering at local elementary schools' fall festivals.

PRESENTATIONS

- * Linda Granger, Associate Principal San Leandro High School, and Andy Shyers, Voc. Ed. Department Chair, provided information to the Board regarding the proposed Metal Shop Class which is designed to be available for students in the fall 2006. The presentation included such information as: preparation work completed thus far, recommendation regarding class location and class size, anticipated equipment needs, future work still to be completed, and projected start-up costs.

Ms. Granger reminded the Board that last spring the high school staff came to the Board with three options that included varying costs and construction needs for the placement of the metal shop program. After reviewing the options, they are recommending Option 1, converting Shop 5 into the Metal Shop.

Ms. Granger explained that much of the preparation work of Shop 5 had been completed, but in order to have classes begin in the fall of 2006, the equipment needs to be in place by January 2006, as programming begins for students at the end of February through March. In addition, Ms. Granger said in an effort to recruit the necessary number of

students needed to offer the class in the fall, current wood, auto, and art teachers (those specializing in sculptures in metal) would use the spring to acquaint the students to their programs, so they could get a feel of what the program is about before the sign ups.

In order to proceed with the program, Ms. Granger explained that funding would be needed to purchase the start up equipment as well as to cover continuing operating costs such as .43 FTE to run a smaller class size of 16 students per class, and roughly an additional \$4,000 per year for consumables and metal.

Equipment needs, costs, as well as a configuration chart of equipment location in the shop were shared. Mr. Shyer said that while the equipment is expensive (prices were provide by a San Leandro company based on retail prices), they were chosen for their durability (the items will last for many years), it's basically a one-time cost, it will provide the students with a large sample of various metal skills, and will enable the students to learn complex skills. He noted that he was still researching the cost of the Foundry, which enables you to reuse your scrap, adding that it was not imperative to have it for the beginning of class, but in the long term was very good item to have.

While the projected start up costs are substantial, Ms. Granger stressed the many benefits to the students for having this program including learning skills needed beyond high school, additional career options available, applying mathematic concepts to real world situations, fits with community needs for entry level positions in metal working, current industrial classes have more demand than the school can meet, and in the long term it fits in with the concept of creating an engineering academy.

The Board thanked staff for the presentation; it was encouraging to see the progress, and it was a good proposal.

In response to Mrs. Hague, Ms. Granger said that the .43 FTE was assuming a full day schedule. Trustee Hague also wanted to know if there was any way to explore community donations or support for the equipment. Ms. Granger said that would be an avenue they would like to explore; however, trying to build a program based on "if we get donations then we'll have a program" and the donation requirements, concerned her. She did reassure the Board that the school would do their due diligences to get the best possible pricing available.

Ms. Perry asked Mr. Shyers what recruitment strategies were in place. Mr. Shyers said that students currently in enrolled in wood and auto are truly exited about working with metal and it was his experience that students love making things.

Ms. Perry also wanted to know what would happen if the enrollment numbers were not received.

Ms. Granger said they would first have to determine the minimum number of students needed to offer the class; then they would look at different configurations and “phase ins” necessary if they don’t get enough sign ups, in order to have one full time teacher for the program.

In response to Mr. Cassidy, Mr. Shyers said that all of the previous equipment was gone except for the pedestal grinders. Mr. Cassidy wished that the District could have met with the Chamber Task Force as a way of keeping that liaison with the business community, encouraging them to think about restarting that, adding that one thing that came out of those Task Force meetings was when the committee visited the metal shop/training program, and it was noted that for safety reasons, the need to keep the numbers lower in those types of classes. He agreed that students need to apply mathematical concepts outside the classroom and he would very much like to see the District look into the idea of an engineering academy possibly for the 2006-2007 school year.

Ms. Granger responded stating that due to the timing and process, implementing an academy next fall would not be possible at this time.

Mr. Heystek had financial concerns and wanted to know what the ending balance was expected to be. Mr. Glaster explained that the projected ending balance would be included in the Unaudited Actuals’ presentation later this evening. Mr. Heystek explained that while he supports the concept and it’s something that needs to be done, we need to be mindful of spending money we haven’t budgeted for.

Mr. Davis agreed with Mr. Cassidy’s comment that the District needed to close the loop with the Chamber, suggesting that sharing this information with them would be a good start.

Mrs. Cutter asked about the estimated enrollment and the possibility of creating a “wheel” if the enrollment was not reached, which would allow students to “get a taste” of what was begin offered.

Ms. Granger would be very surprised if there wasn’t enough interest to offer some sections of metal, adding that the program will grow and if there is not enough interest for one full time teaching position next year, she anticipated at least one part time.

- * Elvia Teixeira, Principal, Mary Camezon, School Assistant & Intervention Team (SAIT) consultant, and Debbie Wong, Director of Curriculum, shared the third School Assistance and Intervention Team (SAIT) Monitoring Report for Washington School.

Mary Camezon explained that the consultants met with the site leadership on Sept. 9 and collectively completed their third monitoring report, which reflects what has been accomplished in the corrective action plan up to Sept. 9.

Ms. Wong reported that principals had an opportunity to witness the monitoring of the reading and math programs, with a walk through Washington Elementary today.

Ms. Wong explained that the teams reviewed the progress along identified benchmarks in each of the nine essential components of the plan, and Ms. Teixeira and she shared the ratings (minimally, partially, substantially, and fully) provided by the SAIT consultant team.

Ms. Camezon reminded the Board that the goal is to exit the state process as soon as possible, stating that Washington exceeded its API growth targets in 2005, adding that this year the focus will be on improving instruction in mathematics with AB 466 training and continuing implementation of Board Math and Math coaching, and if Washington meets its goals this year, then they will exit the program. However, if they do not meet the targets, Ms. Camezon said that, depending on the growth spread, the school may continue with the corrective action plan as written; or enter Phase II, where a more specific plan will be developed and SAIT consultants will conduct classroom visitations of classrooms that did not show growth and provide targeted support. The next monitoring visits would be January 13, 2006, and April 28, 2006, with the scores being released in August 2006.

Mr. Cassidy congratulated Washington on their success last year and the improvement of the 5th grade Math and English test scores. He asked about demographic breakdown percentages of English Learners. Ms. Teixeira said that staff had been talking about the achievement gap and was looking at that type of data, but she did not have the information with her.

Mr. Cassidy said that based on test scores he has seen, there seemed to be a huge spread on the English Language Arts test between English learners, English proficient, and English only and wanted to know what steps would be taken towards improvement of English learners' achievement.

Ms. Teixeira explained that because that subgroup is growing, the

teachers in the bilingual classes developed an ELD assessment calendar to guide them in lesson planning for English learners, in addition to the English Language Arts assessment schedule. Despite the fact that the achievement gap has narrowed, Ms. Teixeira said that there was still a lot of work to be done in that area.

Ms. Wong added that the District is looking at ELD assessment across the board using Edusoft, noting that in the past ELD at the school sites had been inconsistent in use of materials, but with the implementation of Houghton-Mifflin and Avenues this fall, we now have consistent materials to build upon across the grade levels and improve student achievement. Ms. Teixeira said that a trainer from Houghton-Mifflin provided training around the use of the EL handbook, which helps teachers strengthen their ELD program. Ms. Camezon added that one of the team members is an EL expert and keeps a very close eye on the work around English learner achievement.

Mr. Cassidy was interested in learning more about the Edusoft software program. Ms. Wong said that the Board would be receiving a packet describing Edusoft and that these are standard-based assessments – Elementary grades based on Houghton Mifflin reading materials, and middle grades for the reading part is modeled after CST test on STAR. She explained that elementary students are tested three times a year and middle schools quarterly, and that teachers can access the results immediately after they are scanned into the machine.

President Cutter reported on how pleased she was when she attended Washington's Back-To-School Night and saw the enthusiasm and heard the positive comments made by the teachers regarding the principal and her support. She congratulated Ms. Teixeira for all of her efforts in making this a team effort and making people feel valued.

- * Dennis Cooper, Program Director, and Don Azevedo, Construction Manager, from Harris & Associates provided a status report of the current district facility projects including project scope and projected completion times. Highlights included:
 - Bancroft – refinished gym floor
 - Jefferson – new teaching walls
 - Madison – new backstop diamond, classrooms, and parking lot
 - John Muir – refinished gym floor and new parking lot
 - San Leandro High School – new wrestling & weight rooms; new team room in progress; conversion of Shop 5 to Metal Shop; modernization of pool building; replacement & new classrooms, noting that special shades were added to the windows to prevent breakage
 - Roosevelt – new air conditioned library media center

Other projects included window replacement at John Muir, Garfield,

Monroe, and Wilson elementary schools; new Adult Education facility at John Muir, and new fire hydrants and chemical storage at the high school.

President Cutter appreciated the update which indicated that projects are being completed on time and within the budget allocated.

Mrs. Hague was excited to see what was happening at the sites. She had a concern about the security of the computer lab. Mr. Glaster said that he would look into that and report back to the Board. Mr. Azevedo indicated that the computer lab was not in a remote location, and there was security on the doors; however, adding the special shades that are on the other buildings might be something to consider.

Ms. Perry said that it has been a refreshing experience working with Harris & Associates and thanked them for the success. She asked about the Jefferson field completion timeline.

Mr. Cassidy asked for an update on the bleachers at the high school pool. Staff said that the bleachers were gone, and Mr. Glaster added that they haven't looked at ways to fill in the space as of yet. President Cutter thought that the student leadership team would offer suggestions on possible fund raising ideas to cover some of the expense.

Mr. Cassidy wondered if any type of dedication of the new gym floors was planned as a way of publicizing the great work that is being done. Superintendent Lim said originally it was going to be featured at Back-To-School-Night; however because of the sad incident that occurred at Bancroft, it did not take place.

Assistant Superintendent Leon Glaster updated the Board on the Jefferson New School field completion schedule. He said that the storm drain system on the new field was scheduled to be completed on October 31; the asphalt work is expected to be completed around November 7, along with demolition of the old ramp and the construction of the new ramp around the multipurpose building. The sod is scheduled to be installed the week of November 15, which is about 45 days later than originally expected. There has been some concern regarding the playing field. Mr. Glaster said that he has met with the principal and the contractors in an effort to expedite the completion date, but it looks like completion will not be done until mid December.

The Board appreciated the efforts being made to speed up the process.

* Assistant Superintendent for Business Services, Leon Glaster, and Business Manager, Bruce Colby, presented the 2004-2005 Unaudited

Actuals/2005-2006 Preliminary Multi-Year Projections.

Prior to the presentation Mr. Glaster commended Business Manger, Bruce Colby, and the Business Office staff for their dedication, and tireless hours of work analyzing the financial records and closing the 2004/2005 District books.

Mr. Colby said that the 2004-2005 Unaudited Actuals includes documentation of all fiscal transactions of the District, validates the District's true financial position for the budget year period from July 1, 2004 through June 30, 2005, our forecasting processes, and is the basis for our beginning fund balances and trends for 2005-06. The presentation included summary information for the General Fund (unrestricted and restricted) and all other Funds in the District including Adult School, Cafeteria, Deferred Maintenance, Special Reserve, Building, Capital Facilities, County (State) School Facilities, Bond Redemption and Self Insurance.

Responding to a question that was raised earlier regarding the funding sources of new projects, i.e. metal shop, Mr. Colby explained that there is \$382,166 in the Contingency Reserve of the Unrestricted General Fund to cover those types of expenditures.

Mr. Colby pointed out that the General Fund is balanced for the 2004-2005; we have met the state reserve requirement of 3%, plus a little more, but is still below the statewide district reserve average; a Retiree Benefit Reserve is in place, which may be required in the near future for the GASB 45 compliance on funding of retiree benefits liability, and we have restricted carryover to help our educational goals and objectives.

Mr. Colby said the District had a good year. The 2004-05 Unaudited Actuals were within reasonable expectations, and we have little better Ending Fund Balance; however, enrollment decline, inflation, salary agreements, and accounting adjustments would be budget challenges as the District starts planning for the 2006-07 fiscal year.

Responding to Mr. Cassidy, Mr. Colby said that revenue limit ADA for last year was 8,413.54 which was about 95% attendance, adding that this year we are down by approximately 70 students.

Regarding the retirement expenses fund, Mr. Cassidy asked if that was in anticipation of accounting changes and was it necessary to create that fund. Mr. Colby said it was not necessary; however, it was a growing liability on the District, so by creating the fund, it would give the District a cushion to cover the increases in the 2005-06 and 2006-07 years, if the money was needed.

Ms. Perry thanked staff for all the information and hoped that the enrollment doesn't decline as significantly as many other districts in the County.

Mrs. Cutter asked for an update on SLTA reimbursement payments for past years.

PUBLIC TESTIMONY ON NON-AGENDA ITEMS

None

REPORTS

- 1) Correspondence – Clerk Davis reported receiving an email from Vicki Woolworth regarding the fence at San Leandro High School.
- 2) Superintendent's Report – Superintendent Lim showed a video of the unveiling of the Warriors' newest Reading and Learning Center at Wilson Elementary School which took place today. Four Warriors, along with school officials and Trustees Heystek and Perry were in attendance. Following the grand opening and unveiling, Warriors players, and school officials participated in various reading activities and students were presented a "Read to Achieve" T-shirt donated by the Ross stores.

She also announced that the "Focus" on San Leandro Schools is out and will be mailed tomorrow; Board members should have received the CD from the October 17 Community Forum presentation. Ms. Lim thanked Cindy Cathey for training all of the administrators on Walk-Throughs and the first official administrative Walk-Through was at Washington, which was quite a learning experience to observe what is occurring at that site, i.e. math boards in every classroom; coherence of the Houghton Mifflin program; and all the teachers doing same things, which has made the real difference. She said that team Walk-Throughs are scheduled for every other month.

Mr. Cassidy wanted to know that, in addition to the refurbishment project at Wilson, did the Warriors upgrade the library collection. Ms. Lim said that the Warriors donated some magazines, books, T.V., and basketballs, adding that the District is working with them to get a reduced rate on a \$4,000 bar coding system for the inventory in the library.

Mr. Heystek said that it was the most organized media event that he has ever seen happen in our District.

Ms. Perry said that the Warriors' mascot "Thunder" entertained the students while they waited until the Warriors arrived. The students

received a Warriors goodie bag which included a book, along with a visor, a ball, and other mementos. Superintendent Lim said that all the fourth and fifth grade students were given tickets to either the game on October 19 or Saturday, October 22.

Mrs. Cutter suggested that if people wished to donate a book to help with the library, Wilson had a list of books that were needed.

3) Board Committee Reports

- Communication - Mr. Cassidy reported that they met on October 14. A cost analysis showed that approximately \$700 was spent to produce the newsletter, with Mr. Cassidy indicating that half of that cost was for employee overtime, and \$175 went to the Estudillo Estates Homeowners Association for distribution to their members. It was decided to issue the one-page newsletter every other month in the ongoing effort to inform parents. A flyer insert for the San Leandro Chamber was planned for November, with the next parent community newsletter going out in December. The next communication meeting is scheduled for Friday, October 21. Mr. Cassidy plans on using an abbreviated version of the Community Forum presentation when he speaks to the Chamber later this month.

Mrs. Cutter added that with the help of Mr. Cassidy, a letter was sent to the City regarding the District Parks and Recreation Commission representative. Unfortunately, the issue was voted on before the City received the letter.

- Facilities/Technology – Mrs. Cutter reported that the committee met on October 13 and discussed the following items:
 - ♦ 2003 Muir New Wing Growth Project - they are looking at areas to spend the remaining funds i.e. parking and turnout, so that the District will not lose funding.
 - ♦ Burrell Field Bleacher Construction
 - ♦ San Leandro High School Gating Proposal - additional information, including costs, is needed before proceeding. Mrs. Cutter would also like to give the San Leandro High School student Leadership Team another opportunity for input. Mr. Cassidy added that if the proposal is approved, construction should take place during the winter recess.
 - ♦ Bancroft Field Grant Update
 - ♦ District Construction Projects Update which was presented tonight.
- Finance – Mr. Richards reported that the committee met October 12 and reviewed the 2004-2005 Unaudited Actuals, which came before

the Board tonight.

PUBLIC COMMENT

- Billy Campbell addressed the Board on the possible approval of the Lead Custodial Pilot Program, thanking Superintendent Lim for recognizing that there was a need, working with staff to fill that need, and supporting a program that will provide equity at every site.

CONSENT ITEMS

Mr. Davis requested pulling Consent Item 3.1-C, Acceptance of Donations for some questions that he had.

General Services

1.1-C Approval of Board Minutes – September 19, 2005

Human Resources

2.1-C Acceptance of Personnel Report

Educational Services

3.2-C Non-Public School Contracts

3.3-C Proposed Stipulated Expulsion Recommendation

3.4-C Recommendation from Administrative Panel for Expulsion

3.6-C Recommendation from Administrative Panel for Expulsion

3.7-C Stipulated Suspended Expulsion Recommendation

3.8-C School Assistant & Intervention Team (SAIT) Monitoring Report

Business, Operations and Facilities

4.1-C Intra-Budget Transfers

4.2-C Resolution #05-47 to Declare Certain Equipment Surplus and/or Obsolete

4.3-C Health & Safety Retrofit Modernization of Bancroft and John Muir Middle Schools – Release of Retention Payment No.2 (Partial)

4.4-C 2004/2005 Financial Unaudited Actuals

4.5-C Resolution #05-48 Gann Limit

4.6-C Lead Custodian Pilot Program

On a motion made by Mr. Richards and seconded by Mr. Davis, the Board approved the consent items with exception of Consent Items 3.1-C, Acceptance of Donations, and 3.5-C, Recommendation from Administrative Panel for Expulsion by a 7-0 vote.

Educational Services

3.1-C Acceptance of Donations

Mr. Davis felt that the policy for acceptance of donations was inconsistent, and asked for clarification on the process for forwarding items to the Board for approval, adding that he has not seen his donation on a listing. Superintendent Lim explained that the principals forward requests to Educational Services where a list is consolidated and brought forward to the Board.

On a motion made by Mr. Davis and seconded by Mrs. Hague, the Board approved Acceptance of Donations by a 7-0 vote.

3.5-C Recommendation from Administrative Panel for Expulsion (pulled)

On a motion made by Mrs. Hague and seconded by Mr. Davis, the Board approved to extend the expulsion of student E7-05/06 through the spring semester of 2005-06 by a 7-0 vote.

CONFERENCE ITEMS

General Services

1.1-CF Procedures for District-wide Fundraising Benefits

The Board discussed and considered approving the District-wide benefit event procedures.

President Cutter explained that this proposal came about following her request that a procedure be developed that would provide a more equitable process of disbursing proceeds from such events as “Holidays with Lenny Williams” and any future benefits, adding that she has discussed this with Trustee Richards, who played a significant role in the production of this benefit event.

As a result of a meeting, strategies were developed regarding control of ticket sales, and proposed a Music Mini Grants application

process for the Lenny Williams concert, adding that applications will be accepted until all of the funds for the current year have been disbursed and proposals will be reviewed by a Music Mini-grant committee comprised of an Ad Hoc committee of the Board, one district elementary and one secondary district vocal or instrumental music teacher, and two staff members from Education Services.

Mr. Richards felt that by increasing the committee to seven members rather than a three or four person review team, it would be more difficult getting everyone on the calendar for approval of the applications.

Mr. Davis was confused on what form of action was being recommended and suggested that this be forwarded to the Policy Committee for their review.

Mr. Richards explained that last year's benefit was promoted by John Muir Middle school and proceeds from that event were used to purchase risers for the Muir school choir and that event was produced by an outside organization which was not part of the District. This year, "Holidays with Lenny Williams" musical event was expanded district-wide with the event taking place at the high school and an internal control process was developed to provide fiscal and operational control of the event by the District Business Office. He said that ways of dispersing the money equitably was discussed at the meeting and that was why the idea of a mini grant proposal was brought forward, adding that more than the projected \$15,000 may be available for this program.

Mr. Richards reviewed the strategies discussed regarding ticket sales for this event including giving each site a block of tickets to sell, adding that sites would still be eligible to receive money whether or not they sold the tickets. The music teachers felt that the grant application process was the best way to approach this whereby each site would provide a list of their needs. Mrs. Hague added that by having the sites develop a plan on how they want to spend the money, the likelihood of the money going to fund that need was greater.

Ms. Perry liked the composition of the mini-grant committee because it combined the perspective of the community and District which fits into the District's Arts plan. Concerns for her included teachers awareness of the program and fiscal and ticket control. Responding to Ms. Perry, Mr. Richards reiterated that this is "one time" money, and that the music teachers are aware of the program. Once the concert is over, all funds are accounted for, and expenditures are made, teachers can then apply for the grant.

Superintendent Lim said tickets have been delivered to the principals and instructions will be finalized at the Leadership Team meeting on Friday. Mr. Richards said that Dec. 2nd would be the last day to sell tickets and those not sold would be returned to the District, adding that that flyer that was prepared indicated that if you were interested in attending, to please contact any school site.

Mr. Cassidy appreciated the tremendous work involved and thanked Mr. Richards for his leadership and hoped that it would be a great success, and raise a lot of money. Regarding the issue of sponsorships, Mr. Cassidy felt that there needed to be a greater transparency up front on how the sponsorship works, so that everyone would have the opportunity to participate. He believed that ADA distribution would be a more efficient and equitable process because it would be based on the number of students at each site. He thought the mini-grant proposal only reinforced the leads for those schools who already had better established programs. "You do not want disparities that currently exist reinforced", adding that he felt that there was a real inequality within the arts enrichment program in the District.

Mr. Heystek agreed with his fellow Board members that the success of the event last year was due largely to Mr. Richards' leadership and hoped that this event would be a success. However, his concerns focused on exactly what type of event this was, i.e. public or private, the extent of the District's involvement, and should this be District-sponsored, raising questions such as, had there ever been an admission-only concert in the past, and if so what did they charge and where did the money go, how did the project come about, and how it should be organized. It was his suggestion that an outside organization produces the event and decides how the proceeds should be dispersed as a non-district entity. Another concern he had was that it was a San Leandro Unified School District program and that plans had already been conducted without the District's involvement.

Mr. Davis said that a lot of ideas were shared, reiterating his suggestion that the Policy Committee develop a procedure for this event or similar events and refine the current policy.

Realizing that "Holidays with Lenny Williams" had already been publicized, Mrs. Cutter suggested that should this event become an annual benefit, then the Policy Committee would review and develop procedures.

Mrs. Hague said that equity was a tremendous issue for her and appreciated the concern of the Board, encouraging the members to

continue to look at ways to address the massive inequities that happen both at the elementary and secondary levels in terms of what is available for our students.

Prior to the vote Mrs. Cutter felt that including an Ad Hoc committee of the Board on the Music Mini-Grant Committee would be a fair process.

On a motion made by Mrs. Hague and seconded by Mr. Richards the Board accepted the district-wide benefit event Music Mini Grant Proposal as presented for the "Holidays with Lenny Williams" benefit, agreeing to review it again at a later date, if necessary, by a 6-1 vote. Mr. Heystek voting no.

Educational Services

3.1-CF Metal Shop Equipment Purchase for Basic Metal Shop Class

The Board discussed and considered approving a \$50,000 start up fund to purchase the needed equipment to offer the Basic Metal Shop class at San Leandro High School

Mrs. Cutter understood that the actual amount of start up fund needed was \$72,000 and wanted to know the will of the Board.

Prior to voting on Mr. Davis' motion to approve up to \$72,000 for start up funds for the Basic Metal Shop at San Leandro High, and because of his concern for the funding source and its fiscal impact on the District, Mr. Heystek again asked Mr. Glaster what the projected ending fund balance for 2005-2006.

Mr. Glaster said that currently \$382,000 is undesignated and available.

Mr. Heystek reminded the Board that this undesignated money would be needed to cover additional energy costs, and all the risks outlined in the Unaudited Actuals presentation, i.e. legal services that might exceed the budget. While he would support this expenditure, he reminded the Board to be mindful of the Finance Committee's advice to resist the temptation to "eat into that balance."

Mrs. Hague wondered if anyone had heard about recently signed legislation by the Governor increasing money designated for career technical funding, and if that funding would be available to offset some of this expense. Mr. Glaster had not heard about any final dollar amount, adding that funds would probably not be available

until January.

President Cutter appreciated Mr. Heystek's comments, adding that she would support this, reiterating the need to be careful.

On a motion made by Mr. Davis, and seconded by Ms. Perry, the Board approved up to \$72,000 start up funds to purchase the needed equipment to offer the Basic Metal shop class at San Leandro High School by a 7-0 vote.

3.2-CF

Community Service Facility Use Fee Proposal

The Board discussed and considered approving the Community Service Facility Use Fee Schedule Proposal and a proposed automatic fee increase to the Community Service Facility Use Fee Schedule which will be linked to the Consumer Price Index (CPI) starting in 2006-07.

In response to Mr. Davis, Mr. Glaster said that all the fees being proposed, including the hourly costs for employees, were full recovery.

Mr. Richards thought that the Board had already approved the automatic increase to the fee schedule based on the CPI when the fees were revised last time.

Mrs. Cutter explained that last time, the fee schedule was adjusted to raise our fee schedule to meet the fees of other Districts.

Superintendent Lim thought the major difference was that custodial services and supplies were now included in the fee schedule.

Mr. Glaster said that the CPI is built into the schedule on an ongoing basis and letters were sent to all community users informing them that the District would be considering a fee schedule increase at this meeting, and that the new rates would be going into effect January 1, 2006.

Prior to voting on the motion, Mr. Cassidy was concerned that the schedule didn't include costs that may be incurred by the District for clean up of the facilities being used by unauthorized people on the weekends. Mr. Glaster said that is was an area that the District continues to address.

Mrs. Cutter felt that this would be something that the City/District Liaison Committee should review.

On a motion made by Mr. Davis and seconded by Mr. Richards, the Board approved the Community Service Facility Use Fee Schedule Proposal and a proposed automatic fee increase to the Community Service Facility Use Fee Schedule which will be linked to the Consumer Price Index (CPI) starting in 2006-07 by a 7-0 vote.

ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS

- Mr. Richards updated the Board on the Vietnam Veterans' plaque display project at the high school that his wife and him have been working on for sometime, announcing that a dedication ceremony, honoring the eleven young men, is scheduled for November 10, at 6:00 p.m. where the new location and display will be unveiled. As part of the ceremony each branch of the military will be represented with a ceremonial folding of the flag that will be presented to Principal Amy Furtado.

With regards to the Lenny Williams event, Mr. Richards said that the program originally began as a private benefit, adding that he is in the process of establishing a non-profit foundation where funds raised for music programs in the area can be filtered through in the future.

- Mr. Davis reminded Board members to order their shirts if they had not already done so. He drew the Board's attention to an upcoming presentation given by Dr. Michael Kirst, entitled "Education and Crisis, Finding the Local Fix" scheduled for November 17, 8-10:30 a.m. at the Oracle Conference Center in Redwood City. He said he would get the contact information to Superintendent Lim and she could include it in her update. He enjoyed his gifts from the Mayor. Mr. Davis said that due to a conflict, he would not be able to attend the December 13 Board meeting.
- With regards to the Veterans' plaque dedication ceremony, while Mr. Cassidy thought it was a great idea and appreciated the work that Mr. Richards and his wife dedicated to this project, he was quite concerned that this had not been a collaborative effort to include the Board and District, since donations made to refurbish the display had been made in the name of the school district, and a special fund had been created. Mr. Cassidy said that this is a wonderful opportunity to promote something good at the high school by bringing the community and media together and hoped that Mr. Richards would meet with the Superintendent and work it out. Mr. Cassidy informed the Board that he had developed a communication piece for the high school newsletter which he circulated by email, and he would like to submit it to the San Leandro Times.

Mr. Cassidy reported that based on the ADA and General Fund budget for last year, our revenue per student was \$6,834, which compared to other districts

is probably still the lowest. While he was glad that we had the Community Forum last night, and he is looking forward to one in November, in order for us to achieve our goals, this number needs to be increased and the only way that we can do that, in his opinion, is through a parcel tax, adding that there is a lot of work that needs to be done, and we need to be sure that we are following the timeline that has been discussed.

- Ms. Perry reminded the Board that the Alameda County School Boards Association would be meeting on October 20, 7:00 p.m., at the Alameda County Office with presentations on Propositions 74 and 76.
- Mrs. Cutter reminded the Board about the Adult School Parent University and asked if anyone was planning on attending. Trustees Perry and Cassidy said they planned on attending. Ms. Perry suggested using the information around financing that was shared at the Community Forum last night as part of their presentation on “Understanding School Finance”. Mrs. Cutter said that a letter was sent to the City Council regarding the District representative on the Parks and Recreation Commission, and while the decision had already been made, we would continue to pursue it.

ANNOUNCEMENT

Future Board of Education Meetings

- Regular Meeting – November 1, 2005
- Regular Meeting – November 15, 2005
- Regular Meeting – December 6, 2005
- Regular Meeting – December 13, 2005
- **Regular Meeting – January 9, 2006 (Monday)**
- Regular Meeting – January 17, 2006
- Regular Meeting – February 7, 2006
- **Regular Meeting – February 22, 2006 (Wednesday)**
- Regular Meeting – March 7, 2006
- Regular Meeting – March 21, 2006
- Regular Meeting – April 4, 2006
- Regular Meeting – April 18, 2006
- Regular Meeting – May 2, 2006
- Regular Meeting – May 16, 2006
- Regular Meeting – June 6, 2006
- Regular Meeting – June 20, 2006

ADJOURNMENT

On a motion made by Mr. Heystek and seconded by Mr. Davis, the Board adjourned the meeting at 10:12 p.m. by a 7-0 vote.

Respectfully submitted,

Raymond E. Davis III, Clerk