

SAN LEANDRO UNIFIED SCHOOL DISTRICT
SAN LEANDRO, CALIFORNIA
www.sanleandro.k12.ca.us

REGULAR MEETING OF THE BOARD OF EDUCATION - MINUTES

September 16, 2008

The Board of Education of the San Leandro Unified School District met in regular session on September 16, 2008, in the San Leandro City Council Chambers, 835 East 14th Street, San Leandro, California.

The meeting was called to order at 6 p.m. by President Ray Davis.

BOARD MEMBERS PRESENT

Mr. Stephen Cassidy
Mr. Mike Katz-Lacabe
Ms. Linda Perry
Mr. T. W. "Rick" Richards
Mrs. Pauline Cutter, Clerk
Mrs. Lisa Hague, Vice President
Mr. Ray Davis, President
Ms. Flavia Coria, Student Board Representative

DISTRICT STAFF PRESENT

Christine Lim, Superintendent
Song Chin-Bendib, Assistant Superintendent
Michael Potmesil, Assistant Superintendent
Cindy Cathey, Assistant Superintendent
Linda Pollard, Administrative Assistant

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA

There were no public comments concerning items on the closed session agenda.

CLOSED SESSION

At 6:01 p.m., the Board went into closed session for Conference with Labor Negotiator, and Conference with Real Property Negotiator – Property(ies) pursuant Government Code Sections 54957.6 and 54956.8. The closed session was adjourned at 6:35 p.m.

The Board returned to open session at 7 p.m. with the Pledge of Allegiance to the Flag. President Davis said the Board had been in closed session and no action was taken.

APPROVAL OF AGENDA

On a motion made by Mr. Richards and seconded by Mrs. Cutter, the Board approved the agenda for the regular meeting of September 16, 2008, by a 7-0 vote.

REPORTS

Parks & Recreation Commission: District representative Juan Manual Martinez updated the Board on the Parks & Recreation Commission. His report included a DVD presentation highlighting Floresta Park which is located next to James Madison Elementary School. The park offers picnic and play areas; a baseball diamond and green space is located next to the park at Madison Elementary School.

Mr. Martinez also said that he has suggested that additional dog bag dispensers be available for those who walk their dogs in the park.

PRESENTATIONS

- * Certificates of Commendation were presented to 16-year-old San Leandro High School student Mario Sanchez and Mark Montoya, an active parent at Jefferson Elementary School, for their heroism and bravery for saving their neighbor from her burning apartment on July 29, 2008.
- * On behalf of the custodial staff and groundskeeper at San Leandro High School and Garfield Elementary School, Michael Murphy, Director of Measure B, accepted Certificates of Commendation recognizing them for their tremendous effort in preparing our school sites for the beginning of the 2008-2009 school year.

Garfield Elementary

CUSTODIANS

- Arthur Ramirez
- Alberto Lara

San Leandro High School

CUSTODIANS

- Lucy Rynearson
- Antonio Castellano
- Kem Dyson
- Manuel Furtado
- Ray Jackson
- Elvio Martins
- Ilce Ramirez
- Fabiola Rivera
- Ruth Pea
- Mark Wooden

GROUNDKEEPER

- Ed Weatherton

As an introduction to Daniel Chaja's presentation, the Superintendent shared with the Board a video from the Dallas Independent School District, which featured a fifth grade student as a keynote speaker at the district's "Welcome Back Convocation". The student spoke to more than 19,000 employees on the theme, "Do you believe in me? I believe in you!" He said, "Sometimes, the only one who believes in us is you. You are all we have." The district serves more than 150,000 students, and the student was very effective in illustrating the caring relationships between students and staff, from the custodian, lunch room food server, teacher, and principal.

- * Daniel Chaja, Assistant Director of Assessment and Program Evaluation, presented information in Part II of a multi-part presentation related to the Accountability Progress Report (APR) recently released by the California State Department of Education. The APR contains the state's Academic Performance Index (API), the federal Adequate Yearly Program (AYP) and Program Improvement (PI). The data contained District level, site specific and subgroup specific results, as well as projections for the District should trends continue.

At the conclusion of the presentation, Mr. Chaja stated that Part III would provide more detailed information on the Districts' next steps.

Questions and concerns following the presentation focused around PI status and implications, retaining students who do not achieve proficiency in the grade level work, and how the test is administered may affect a school's and/or district's success.

- * Assistant Superintendent for Business Services Song Chin-Bendib presented the 2007-2008 Unaudited Actuals. The 2007-2008 Unaudited Actuals documents are the beginning fund balances of all funds, the totals of all received revenues; the totals of all expenditures and the ending fund balances of all funds. The ending fund balances of the 2007-08 Unaudited Actuals become the beginning fund balances of 2008-09.

The presentation included an overview of the General Fund Unrestricted, and all other Funds in the District including Adult Education, Cafeteria, Deferred Maintenance, Special Reserves, Building, Measure B, Capital Facilities, County (State) School Facilities, Bond Redemption and Self-Insurance. Also shared were charts illustrating the percentages of the components of the General Fund revenue, General Fund Unrestricted, Combined General Fund expenditures, Unrestricted General Fund expenditures and Unrestricted General Fund expenditures by function.

ACTION ITEM

Business Operations

4.1-A 2007/2008 Unaudited Actuals

On a motion made by Mr. Katz and seconded by Mrs. Hague, the Board approved the 2007/2008 Unaudited Actuals by a 7-0 vote.

The Board took a break at 9:15 p.m. and reconvened to open session at 9:25 p.m.

PUBLIC TESTIMONY ON NON-AGENDA ITEMS

None

REPORTS

- 1) Correspondence – Clerk Cutter reported receipt of the following email on September 7, 2008, from Dan Martin regarding question about data in press release.
- 2) Student Board Member Report – Student Board Member Flavia Coria reported that after meeting with Principal Amy Furtado and Activities Director Nancy Boissevain regarding the school parking lot, Ms. Furtado visited the Leadership class to answer the students' questions and explained that because of their class schedule, seniors in ROP have first priority parking privileges.

Additional highlights:

- Freshmen elections took place and the upper classmen have begun training those elected on organizational skills, and setting up meetings, etc.
 - Homecoming Week is October 6 through October 10. As a way to avoid any disruptions/conflicts like those that occurred last year resulting in the cancellation of the dance, the Homecoming Dance will be on October 3, the Friday before the week-long festivities begin.
 - The Fall Festival will be September 17 in the Quad and will include games, and food will be sold by the school clubs.
 - Associate Student Body (ASB) is hosting a teacher luncheon on September 23.
 - On September 11, flyers were posted in remembrance of those who died as a result of the terrorist attacks on September 11, 2001.
 - Student I.D. pictures have been pictures taken and were distributed during lunch by the Leadership class.
 - The football season is underway as well as women's golf and tennis.
- In response to Ms. Perry, Ms. Coria said that while she didn't have the exact number of clubs; there were a lot of participants on "Club Day",

including a new group called “Dragon Boat Racers”.

- 3) Superintendent’s Report – Superintendent Lim congratulated Assistant Superintendent of Business Services Song Chin-Bendib and her team for their efforts to save the District money, resulting in a significant fund balance.

Mr. Lim reported on the current enrollment count:

- 1st and 2nd grades were up
 - 3rd and 4th grades were down
 - Middle and High Schools are on target
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- Ms. Lim has been in contact with Kevin Sullivan of School Facilities Consultant and while the enrollment looks favorable with regards to eligibility for the state’s matching funds, he wants to wait for the CSIS report (October 1, 2008) before making any commitments.

Additional key points included:

- San Leandro Unified, along with San Francisco Unified, Santa Clara County Office of Education and Alameda County Office of Education participated in a county consortium regarding arts education. Ms. Lim, on a panel, spoke about the Teacher Action Resource Initiative (TARI) grant that the District received working with Alameda County. This grant addresses closing the achievement gap as it relates in art form.
- Restroom Ribbon Cuttings, celebrating the brand new renovated bathrooms at McKinley and Washington Elementary Schools, will be on September 18, Back-to-School Night . Washington’s ceremony will begin at 6 p.m., with McKinley’s following at 6:30 p.m. sharp. Deborah Cox and Leroy Smith, Co-chairs of Yes, On Measure B, will also be on hand for the celebration.
- Flyers were distributed to students and staff regarding “Support San Leandro Schools on San Leandro Chamber Day!” fundraiser, November 9. Profits will be shared equally with the Chamber.
- The Superintendent has been invited to participate in a national summit in New Orleans, “The Summit for Courageous Conversation: Achieving Racial Equity and Excellence in Education,” September 27 through October 1, 2008. The San Francisco Foundation grant is sponsoring this event, making it possible for the District to share our work around race and equity on a national level. San Leandro High School Principal Amy Furtado, Bancroft Middle School Principal Mary Ann Valles, John Muir Middle School Vice Principal Lori Watson, and Director of Curriculum and Instruction Judith Cameron will be joining the Superintendent.
- Mr. Lim welcomed Mike Potmesil, the District’s new Assistant Superintendent for Human Resources,

- The Superintendent thanked Trustee Cutter for posting a safe school curriculum poster on the City Council Chamber wall. The poster was created and illustrated by students at Wilson Elementary School.

4) Board Committee Reports

- Communication- Mr. Katz reported that the committee met on September 4, and discussed working with the City to include District information in the City newsletter at a cost of approximately \$3,000 to the District (\$4,000 less than last year's \$7,000). It is hoped that the information will be included in the second issue. The committee also discussed and finalized the half-page advertisement that appeared in the September 11 issue of the San Leandro Times regarding Measure B projects.
- Facilities/Technology – Mr. Davis reported that the committee met on September 10 and continued their discussion to restore the name of Charlie Way on the hallway of the San Leandro Music Building, which is being brought forward for consideration tonight. Victoria Forrester, Principal of Roosevelt Elementary School provided a presentation on a plan for an outdoor classroom. State Roofing Change Order #1 for Monroe Administrative Wing roofing project, Amendment #2 to WLC Architect contract to include commissioning services to assure compliance with Collaborative for High Performance Schools (CHPS), construction contract for District Parking Lot at an Leandro High School, and Chapot Construction Co. Change Order #2 Restroom Renovation at McKinley and Washington Elementary Schools were also discussed and are being brought forward on tonight's agenda.
- Finance – Mr. Richards reported that the Finance Committee met on September 11 and reviewed the 2007-2008 Unaudited Actuals being brought forward for approval tonight. Community member Jim Serna , discussed his vision and plan for Education Excellence. The Superintendent will provide the Board with a copy of Mr. Serna's fifteen talking points.

5) Board Representatives' Reports

- Eden Area Regional Occupational Program – Mr. Richards reported that the committee met on September 4 and reviewed the dental and floral design programs; discussed the allocation for ADA, goals, organizational changes, and addressed how ROP can help the districts with dropout issues. The Council also discussed the Superintendent's evaluation, timeline, and budget update.
- Facility-Naming Ad Hoc committee – Mr. Richards noted that the

meeting has been rescheduled for Monday, September 22 at 6 p.m.

CONSENT ITEMS

Mr. Davis noted two corrections to the cover page of 5.1-C, Amendment #2 to Architectural Services Contract for the 9th Grade Campus Commissioning Services: The second sentence under paragraph two under Background Information should read *“This amendment adds **\$96,800** to the adjusted contract amount of \$2,904,000 for Basic Services and Additional Services for a total Lump Sum Fixed Fee of **\$3,000,800.**”*

Ms. Perry asked that Consent Items 3.4-C, Memorandum of Understanding between the San Leandro Unified School District and Chabot Community College – Las Positas Community College District (CLPCCD/Chabot); 3.5-c GEAR UP Counselor Job Description and Position, and 3.6-C GEAR UP Site Coordinator Job Description and Position be pulled.

Mrs. Cutter requested that Consent Item 5.3-C, Chapot Construction Company Change Order No. 2 for Restroom Renovations at McKinley and Washington Elementary Schools be pulled.

General Services

- 1.1-C Approval of Board Minutes – September 5, 2008
- 1.2-C Resolution #08-42 Proclaiming October 8, 2008, as “International Walk to School Day”

Human Resources

- 2.1-C Acceptance of Personnel Report

Educational Services

- 3.1-C Acceptance of Donations
- 3.2-C Discarded Library Books that are Obsolete, Damaged, or in Poor Condition at McKinley, Washington, and Wilson Elementary Schools
- 3.3-C Memorandum of Understanding between San Leandro Unified School District and Girls Incorporated of Alameda County

Business Operations

- 4.1-C Ratification of Pay for August 2008
- 4.2-C Approval of Bill Warrants
- 4.3-C Resolution #08-40 to Declare Certain Equipment Surplus and/or Obsolete
- 4.4-C Resolution #08-43, 2007/2008 Gann Limit

Facilities and Construction

- 5.1-C Amendment #2 to WLC Architects Contract to Include Commissioning Services to Assure Compliance with Collaborative for High Performance Schools (CHPS)
- 5.2-C Construction Contract for District Parking Lot at San Leandro High School
- 5.4-C State Roofing Change Order No. 1 for Monroe Administrative Wing Reroofing Project
- 5.5-C Restore the Name of Charlie C. Way Hall on the San Leandro High School Music Building

On a motion made by Mr. Richards and seconded by Mrs. Cutter, the Board approved the remaining consent items by a 7-0 vote.

Educational Services

- 3.4-C Memorandum of Understanding between San Leandro Unified School District and Chabot Community College – Las Positas Community College District (CLPCCD/Chabot

Ms. Perry said that she found on page 56, under compensation in the agreement, the sentence, “San Leandro Unified shall compensate CLPCCD as follows”, with a chart indicating the cost breakdown for a total \$95,805, and the sentence which continues on page 57, “Chabot will negotiate reimbursement schedule with SLUSD prior to services being rendered” to be confusing. She thought the latter sentence should be struck from the agreement.

Assistant Superintendent Cindy Cathey proposed striking “Chabot will negotiate reimbursement schedule with SLUSD prior to services being rendered” and approve the MOU; then, staff would work with Chabot on a payment schedule.

On a motion made by Ms. Perry and seconded by Mrs. Hague, the Board approved the Memorandum of Understanding between San

Leandro Unified School District and Chabot Community College – Las Positas Community College District (CLPCCD/Chabot as amended by a 7-0 vote.

Ms. Perry noted the following corrections to 3.5-C, GEAR UP Counselor Job Description and Position, and 3.6-C, GEAR UP Site Coordinator Job Description and Position:

- 3-6-C, GEAR Up Site Coordinator Job Description and Position: Under “Primary Function” of the job description, the word “site” needs to be added to the first bullet, “Coordinate the AVID Program at their **site**”.
- Since both positions are geared to the length of the grant, “limited-term” needs to be added to the title of the position as well as the job description.

3.5-C GEAR UP Counselor Job Description and Position

3.6-C GEAR UP Site Coordinator Job Description and Position

Following the noted changes, and on a motion made by Ms. Perry and seconded by Mr. Richards, the Board approved 3.5-C, GEAR UP Counselor Job Description and Position, and 3.6-C GEAR UP Site Coordinator Job Description and Position as amended by a 7-0 vote.

Facilities and Construction

5.3-C Chapot Construction Company Change Order No. 2 for Restroom Renovations at McKinley and Washington Elementary Schools

In response to Mrs. Cutter, Assistant Superintendent of Business Services Song Chin-Bendib explained that column three in the McKinley & Washington Restroom Project Budget Report chart, “Balance Left for other Contingency Change Orders” pertains to the McKinley and Washington restroom project.

On a motion made by Mrs. Cutter and Mrs. Hague, the Board approved the Chapot Construction Company Change Order No. 2 for Restrooms at McKinley and Washington Elementary Schools by a 7-0 vote.

ACTION ITEMS

Business Operations

4.2-A Resolution #08-41, Temporary Borrowing between Funds

Responding to questions raised by the Board, Assistant

Superintendent of Business Services Song Chin-Bendib explained that Education Code Section 42603 permits the Governing Board of any school district to temporarily transfer funds in one district account to another for payment of obligations. Given that the State is late in adopting its 2008-2009 budget and there are delays in the State's disbursing of funds for categorical programs, it is prudent for school districts to take precautionary actions in case of temporary cash shortfall. To that end, staff was recommending that the Board pass a resolution allowing a temporary transfer of up to \$5,000,000 from the General Fund, or one or a combination of funds from Adult Education, Deferred Maintenance, Bond and Self- Insurance. The General Fund would pay back the capital plus interest set by the County Treasure if the borrowing occurs, and that this temporary borrowing would only be used after all other temporary measures have been exhausted.

Trustees Cassidy and Katz agreed they would not want to borrow from the Bond fund, suggesting that if it became apparent that it would be necessary to do so, a Special Board meeting should be called and the Board could take action at that time. Ms. Chin-Bendib felt it would be better to have everything in place should it become necessary to implement a resolution.

Trustee Perry proposed and staff agreed to prioritize the fund order the District would borrow from, keeping the Bond as a last resort.

On a motion made by Mrs. Cutter and seconded by Mr. Richards, the Board adopted Resolution #08-41, Temporary Borrowing between funds by a 5-2 vote. Trustees Cassidy and Katz voting no.

INFORMATION ITEMS

Business Operations

- 4.1-I Miscellaneous receipts in the amount of \$7,775, 834.66 have been deposited in the Treasury of Alameda County.

ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS

- Mrs. Hague enjoyed the high school football game and looked forward to seeing Board members at upcoming games. She reported that she received some historical feedback from the community with regards to the upkeep of the bathrooms at Burrell Field. She also noted that the lock on the handicapped stall in the girls' bathroom needed repair.

- Mrs. Cutter requested and received consensus that a letter from the Superintendent and Board President be crafted and sent to the City reminding them of their recent commitment to support the future 9th Grade Campus at San Leandro High School with Redevelopment Agency (RDA) funds of \$2.5M.
- Ms. Perry will be attending the City Finance Committee meeting tomorrow and will report back. She reported sharing the District's history and concerns with regards to the selection process of a Parks and Recreation Commission representative at the Rules Committee. The Committee is recommending that each school board select their own representative with the Council ratifying their recommendation.

CSBA issued a press release regarding the state budget agreement that was released today, paraphrasing that it "cuts \$3 billion in funding to K-12 public education, and represents \$800 million less than was provided by the original Conference Committee report."

She commended the Adult School for their participation at the Senior Faire, and providing information on the services that they provide, adding that all classes are filled.

Ms. Perry attended Garfield's first PTA meeting, commending Principal Jan Nuño for providing an explanation to the parents on how to understand the test scores and what they mean.

- Mr. Katz raised a concern that McKinley Elementary School was offering school-wide incentives for the number of students in classrooms who wore uniforms to school. He would rather see incentives offered for more meaningful things such as proficiency in the subject matter, performance on tests, or walking instead of driving to school.

He would like an explanation on the enrollment policy process for students, living in the area of a school they are enrolling and there is no room, asking if the District considers rescinding intra and inter transfers in order to make room for residences who live within the area.

- Mr. Richards thanked Kiwanis Club President Chad Pennebaker for his part in restoring the name of Charlie C. Way Hall on the San Leandro High School Music Building. He also thanked the Kiwanis for the plaque that will be displayed and recommended that an unveiling ceremony be planned once everything is in place.
- Mr. Cassidy asked that a copy of the letter to the Mayor and City Counsel regarding the 9th Grade Campus be sent to each Board member receive a copy.

He reiterated his request for the Policy Committee to review the Volunteer Policy.

Mr. Cassidy distributed a copy of an article that appeared in the *Los Angeles Times* regarding “Educators Focus Attention on Ninth-Graders’ Transition to High School”, as well as a comments he received from San Leandro High School Teacher Tony Farley.

He raised a concern that Garfield’s year-round calendar is not in sync with the STAR testing. He suggested that District consider adjusting the calendar for Garfield this year.

He reminded the Superintendent, Assistant Superintendent Song Chin-Bendib, and Michael Murphy, Director of Measure B that he had not yet received copies of their Form 700 that he had previously requested, or when he could expect billing records for Ruiz and Sperow. The Superintendent explained that the Form 700s are available at the District Office, and, if the reconciliation is complete, the billing records for Ruiz & Sperow would be agendize at the Oct. 7 closed session.

ANNOUNCEMENT

Future Board of Education Meetings

Regular Meeting – October 7, 2008
Regular Meeting – October 21, 2008
Regular Meeting – November 4, 2008
Regular Meeting – November 18, 2008
Regular Meeting – December 2, 2008
Special Meeting – December 8, 2008
(Swearing in and Reception for New & Re-Elected Trustees)
Special Meeting – December 11, 2008
Regular Meeting – January 8, 2009 (placeholder)
Regular Meeting – January 21, 2009 (Wednesday)
Regular Meeting – February 3, 2009
Regular Meeting – February 18, 2009 (Wednesday)
Regular Meeting – March 3, 2009
Regular Meeting – March 12, 2009 (placeholder)
Regular Meeting – March 17, 2009
Regular Meeting – April 21, 2009
Regular Meeting – May 5, 2009
Regular Meeting – May 19, 2009
Regular Meeting – June 2, 2009
Regular Meeting – June 16, 2009
Special Meeting – June 25, 2009 (placeholder)

ADJOURNMENT

On a motion made by Mrs. Cutter and seconded by Mr. Richards the Board adjourned the meeting at 10:20 p.m. by a 7-0 vote.

Respectfully submitted,

Pauline Cutter, Clerk