

SAN LEANDRO UNIFIED SCHOOL DISTRICT  
SAN LEANDRO, CALIFORNIA 94579  
[www.sanleandro.k12.ca.us](http://www.sanleandro.k12.ca.us)

**REGULAR MEETING OF THE BOARD OF EDUCATION - MINUTES**

July 21, 2009

The Board of Education of the San Leandro Unified School District met in regular session on July 21, 2009, in the San Leandro City Council Chambers, 835 East 14th Street, San Leandro, California 94579.

The meeting was called to order at 5:31 p.m. by President Katz-Lacabe.

**BOARD MEMBERS PRESENT**

Mr. Hermy Almonte (arrived at 5:34 p.m.)  
Mrs. Lisa Hague (arrived at 5:37 p.m.)  
Ms. Morgan Mack-Rose  
Ms. Carmen Sullivan  
Mrs. Pauline Cutter, Clerk  
Mrs. Diana Prola, Vice President  
Mr. Mike Katz-Lacabe, President  
Mr. Steven Mills, Student Board Member

**DISTRICT STAFF PRESENT**

Christine Lim, Superintendent  
Michael Potmesil, Assistant Superintendent  
Cindy Cathey, Assistant Superintendent  
Linda Pollard, Administrative Assistant

**PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA**

There were no public comments concerning items on the closed session agenda.

**CLOSED SESSION**

At 5:32 p.m., the Board went into closed session for Public Employee Discipline/Dismissal/Release/Hiring, Public Employee Appointment – Title: Adult School Vice Principal, Student Outreach Coordinator, Curriculum Specialist for New Teacher Support and Professional Development, Conference with Labor Negotiator, Conference with Legal Counsel – Anticipated Litigation – significant exposure to litigation, and Conference with Legal Counsel – Existing Litigation pursuant to Government Code Sections 54957, 54956.(b), 54956.8, and 54956.9. The closed session was adjourned at 6:35 p.m.

The Board returned to open session at 7:00 p.m. with the Pledge of Allegiance to the Flag. President Katz-Lacabe said the Board had been in closed session where the following action was taken:

- On a motion made by Trustee Cutter and seconded by Trustee Hague, the Board appointed Maria Merceditas Jesswani as the Curriculum Specialist for New Teacher Support and Professional Development by a 7-0 vote.
- On a motion made by Trustee Mack-Rose and seconded by Trustee Sullivan, the Board appointed Ali Cannon as the Student Outreach Coordinator by a 7-0 vote.
- On a motion made by Trustee Prola and seconded by Trustee Almonte, the Board appointed Rachelle Clark as the Adult School Vice Principal by a 7-0- vote.
- On a motion made by Trustee Mack-Rose and seconded by Trustee Almonte, the Board approved the dismissal of Randolph Olsen based on the Statement of Charges by a 7-0 vote.

### **APPROVAL OF AGENDA AND WELCOME TO OUR NEW STUDENT BOARD MEMBER**

On a motion made by Trustee Hague and seconded by Trustee Sullivan, the Board approved the agenda for the regular meeting of July 21, 2009, by a 7-0 vote.

### **PRESENTATIONS**

- \* Ms. Teneh Weller, of High Expectations Parental Service, presented information to the Board regarding comprehensive parent leadership classes that will be offered to parents of students attending all of our eight elementary schools. The program is designed to give parents the tools they need to fully support their child's academic achievement. Parents attend workshops over the course of 9 weeks. Content includes such topics as: Role of the Parent at Home and at School, Stress Management, Building Self-Esteem, Parenting Styles, Ages and Stages, Creating an Atmosphere for Success, Using Academic Language, and I'm College Bound. Ms. Weller also discussed outreach and support that is part of the program.  
A video was shared where parents explained how this program helped them truly understand their role in the academic process, and gave them tools needed to fulfill that role. The video also included comments

from Principal Victoria Forrester of Roosevelt Elementary School, where the program was offered in 2008- 2009, expressing her enthusiasm and excitement on how this program has increased parent involvement, and bridged the gap between home and school.

The Board was very supportive, excited, and looked forward to San Leandro Unified participating in this very important parent education program that will support teachers as they endeavor to build stronger relationships with traditionally uninvolved parents.

Student Board member Mills felt that providing this program at the elementary level would provide an opportunity for parents to begin their involvement in their child's academic achievement, and positively impact their child's success throughout high school and beyond.

## **ACTION ITEM**

### Educational Services

#### 3.1-A High Expectations

On a motion made by Trustee Hague and seconded by Hermy Almonte, the Board approved the Memorandum of Understanding between San Leandro Unified School District and Teneh Weller, Parent Educator, High Expectations by a 7-0 vote.

## **PUBLIC TESTIMONY ON NON-AGENDA ITEMS**

None

## **REPORTS**

- 1) Correspondence – Clerk Cutter reported receipt of the following email from June 16, 2009, through July 19, 2009: From Mark Hamilton regarding CDE statement regarding counselors; from Stephen Cassidy regarding article about California hard budget choices, Senate Constitutional Amendment 6; from Carol Delton regarding sharing documents from federal sources, letting us know she received documents from District Office, and questions regarding some budget calculations; from Judy Burle regarding invitation to join the Pride Parade in San Francisco; from Tom Morse regarding additional positions being hired; from Jason Overman regarding grant information from Senator Corbett; from Yvonne Nunn regarding Superintendent Evaluation; from Sarah Marxer regarding Superintendent Evaluation; and from Dan Martin regarding additional positions being hired.

- 2) Student Board Member Report - Student Board member Steven Mills provided the following report:
- Summer school is in progress
  - The 2010 senior class is currently having their senior portraits taken at the Kurt Burton Photography Studio
  - The junior and senior class boards have agreed to combine the junior and senior proms, due to a lack of funding. The prom will be held on May 22
  - The cheerleaders will be attending a one-week cheerleading camp

3) Union Representative Reports

- Billy Campbell, Teamsters Representative, reported that the summer maintenance teams have been working hard, noting that in an effort to work more effectively two maintenance workers have been teamed up together at their sites.
- Chad Duncan, Trades Shop Steward, Union Local 17, raised a concern that plastic lamp post cover plates were used at the new District parking lot at the high school. In order to avoid any unnecessary burden being placed on the District, he would like to see them replaced with metal plates and tampered resistant stainless steel screws.
- Mark Hamilton, on behalf of the San Leandro Teachers' Association, stated that SLTA was looking forward to working with the District this coming year.

- 4) Superintendent's Report – Superintendent Lim announced that she attended the San Leandro City Council meeting on Monday, July 21, where the Council approved the Alameda County Industries (ACI) contract between the City and District for solid waste, recyclables and green waste collection at school facilities within the ACI service area free of charge. As part of this franchise agreement the District will implement waste reduction and paper recycling in all classrooms this fall, a lunchtime waste reduction program is to be in place to include waste reduction and elimination of Styrofoam no later than the Fall of 2010-11 school year, and the establishment of food and food-solid paper recycling in food service areas. The Superintendent also indicated that the Director of Food Services would be overseeing this along with green waste disposal. In addition, the District has negotiated with Waste Management for continued service for the three schools that fall outside the ACI service area: San Leandro High School, Jefferson Elementary and the San Leandro Adult School.

Superintendent Lim also reported that all thirty-six RIFed teachers have

returned. In addition, between forty-two and forty-eight percent of the temps have returned at the secondary level.

5) Board Committee Reports

- Advocacy – Trustee Sullivan reported that the committee met on July 7, 2009, and discussed a Resolution in support of SCA 6, placing a constitutional amendment before the voters, which would lower the vote threshold to 55 percent for school districts, community college districts and county offices of education to pass local parcel taxes. Resolution #09-37, Support Senate Constitutional Amendment (SCA) 6 (Simitian) is being brought forward for Board consideration tonight.
- Communication – There was no report.
- Curriculum – Trustee Hague reported that the committee met on July 14 and discussed two items – 1) revised high school Environmental Science (CP) course description and, 2) Environmental Science textbooks. Both items are being brought forward for Board consideration tonight.
- Facilities/Technology – Trustee Cutter reported that the committee met on July 15, 2009, and interviewed three candidates to fill two vacancies on the Citizen’s Oversight Committee. Trustee Cutter noted that in addition to recommending two candidates for Board consideration tonight, the committee would like to keep the third candidate’s information on file should future openings occur.

**CONSENT ITEMS**

1.4-C        Resolution #09-37, Support Senate Constitutional Amendment (SCA) 6 (Simitian)

Human Resources

2.1-C        Acceptance of Personnel Report

Educational Services

3.2-C        Environmental Science Textbooks

Business Operations

4.1-C        Ratification of June 2009 Payroll

- 4.2-C Approval of Bill Warrants
- 4.3-C Intra-Budget Transfers for April, May and June 2009
- 4.4-C Resolution #09-38 to Declare Certain Equipment Surplus and/or Obsolete

On a motion made by Trustee Cutter and seconded by Trustee Hague Board approved the remaining consent items by a 7-0 vote.

## **CONSENT ITEMS**

### General Services

- 1.1-C Approval of Board Minutes – May 5, 2009

Trustee Almonte requested that his comments under his Communication Committee report on page eight be reflected by the following verbage: “Trustee Almonte reported that San Leandro Unified School District’s response to the state budget is available on the website.”

On a motion made by Trustee Almonte and seconded by Trustee Prola, the Board approved the Board minutes of May 5, 2009, as amended, by a 7-0 vote.

- 1.2-C Approval of Board Minutes – June 2, 2009

Trustee Cutter would like it noted on page five of the minutes under Conference Item #3.1-CF, “Implementation of the Self-Contained Staggered Kindergarten Classes, and Maintain Staggered Reading Schedule in Grades 1-3 for 2009-2010”, that the request that the Superintendent direct staff to provide information relating to a full-day kindergarten was driven by the Board.

On a motion made a Trustee Cutter and seconded by Trustee Prola, the Board approved the minutes of June 2, 2009, as amended, by a 7-0 vote.

- 1.3-C Approval of Board Minutes – June 16, 2009

Responding to Trustee Prola’s question regarding Trustee Mack-Rose’s request on page ten that staff address whether or not Districts can use Title I Stimulus Funds to bring back Class-Size Reduction at Title I schools, Assistant Superintendent Cindy Cathey said that she had responded in the *Confidentially Speaking*; however,

it may have not been very defined at that time. Ms. Cathey indicated that she would revisit this and see if there has been any updated information regarding this issue.

On a motion made by Trustee Prola and seconded by Trustee Cutter, the Board approved the minutes of June 16, 2009, by a 7-0 vote.

## Human Resources

### 2.2-C Renewal of Student Teaching Agreements

Trustee Prola asked for clarification on how the fee of twenty-five dollars (\$25.00) paid to the District from Saint Mary's College is used. Assistant Superintendent of Human Resources Mike Potmesil was not aware of receiving and/or billing Saint Mary's for such an amount and will follow up.

On a motion made by Trustee Prola and seconded by Trustee Sullivan the Board approved the Renewal of Student Teaching Agreement with Saint Mary's College by a 7-0 vote.

## Educational Services

### 3.1-C High School Environmental Science (CP) Course Description

Trustee Sullivan noted that with the Algebra requirement as a course prerequisite, she hoped that support would be provided for those students who may find themselves in a situation where they are taking Algebra concurrently with this course.

On a motion made by Trustee Sullivan and seconded by Trustee Hague, the Board approved the High School Environmental Science (CP) Course Description by a 7-0 vote.

### 3.3-C Memorandum of Understanding between San Leandro Unified School District and Hatchuel Tabernik and Associates (HTA)

Staff explained that through a grant received, Girls' Inc. has subcontracted with HTA to conduct an evaluation of the GIRLStart program, at no cost to the District, and approval of the MOU authorizes the Assistant Superintendent of Educational Services to release the requested information, noting that all confidentiality protections will be adhered to.

On a motion made by Trustee Cutter and seconded by Trustee Hague, the Board approved the Memorandum of Understanding between San Leandro Unified School District and Hatchuel Tabernik and Associates by a 7-0 vote.

### Facilities and Construction

#### 5.1-C Appointments to the Citizen's Oversight Committee to Fill Two Vacancies:

Trustee Cutter clarified that Telia Jones was the Vice President of the Colonial Gardens Homeowners Association and not the president as noted in the cover sheet.

On a motion made by Trustee Cutter and seconded by Trustee Sullivan, the Board approved the appointment of 1) Chad Pennebaker to fill the vacancy representing a senior citizens organization, and, 2) Telia Jones to fill the vacancy representing a school site organization to the Citizen's Oversight Committee by a 7-0 vote.

### **ACTION ITEM**

### Human Resources

#### 2.1-A Resolution #09-39 Reduction or Elimination of Specially Funded and Generally Funded Classified Services

Assistant Superintendent Mike Potmesil explained that the computer para educator position at Monroe was being reduced due to a lack of funds, adding that future positions may be coming to the Board for consideration as the sites adjust to their new budgets. It was noted; however, that the classified services listed on the resolution, Para-Educator – In School Suspension, was not the Monroe position.

The Superintendent suggested that staff bring the resolution back with the corrected information.

On a motion made by Trustee Hague and seconded by Trustee Cutter, the Board tabled Resolution #09-39 Reduction or Elimination of Specially Funded and Generally Funded Classified Services by a 7-0 vote.

### **CONFERENCE ITEMS**

### General Services



1.1-CF Contract between California School Boards Association (CSBA) and San Leandro Unified School District for Agenda *Online* Service.

The Board discussed and considered approving the contract between California School Boards Association (CSBA) and San Leandro Unified School District for Agenda *Online* Service. The term of the agreement is one calendar year, beginning on the date that CSBA receives the signed agreement. The cost for the first year is \$3,000 and the second year fee is \$2,500. Contracts are renewed each year.

Staff provided further clarification for concerns raised by the Board. Trustee Prola, however, felt that in light of budget uncertainties, this was not the time for the District to be spending additional money and stated that she would not be supporting any expenditure that wasn't categorical funds.

On a motion made by Trustee Sullivan and seconded by Trustee Mack-Rose, the Board approved the contract between California School Boards Association (CSBA) and San Leandro Unified School District for Agenda *Online* Service by a 6-1 vote. Trustee Prola voting no.

The term of the agreement is one calendar year, beginning on the date that CSBA receives the signed agreement. The cost for the first year is \$3,000 and the second year fee is \$2,500. Contracts are renewed each year.

Human Resources

2.1-CF Maintenance & Operations Reorganization Plan

The Board discussed and considered approving the Maintenance and Operations reorganization plan. The 2008-09 budget cuts to the Maintenance & Operations Department resulted in a loss of 2.5 FTE. Included in this 2.5 FTE is the reduction of a 1.0 FTE Utility lead to a 0.5 FTE position. Staff recommends converting this 0.5 FTE Utility Lead to a 0.65 Utility position. The conversion is cost neutral.

Maintenance Director Greg Dyer further explained the rationale regarding the recommendation with Assistant Superintendent of Human Resources Potmesil addressing how benefits are applied to part-time employees.

On a motion made by Trustee Prola and seconded by Trustee Cutter, the Board approved staff's recommendation to this cost neutral

conversation of a 0.5 FTE Utility Lead to a 0.65 Utility position by a 7-0 vote.

### Business, Operations and Facilities

#### 4.1-CF Assess fees on Adult Education Programs

The Board discussed and considered approving the assessment of fees on Adult Education programs: High School Diploma; Independent Study; Distance Learning; General Education Development (G.E.D.); Adult Basic Education; English as a Second Language; and Citizenship.

Bradley Frazier, Adult School Principal, responded to questions and concerns regarding in-person cash only transactions, the need to introduce a nominal non-refundable, non-discounted, non-transferable fee (\$20.00 per class per term) for programs that typically did not have a fee attached and scholarships for those in need. Regarding how this recommendation addresses students who have not passed the California High School Exit Exam (CAHSEE) after the 12<sup>th</sup> grade, Assistant Superintendent Cindy Cathey stated that because of the complexity of the requirements, she would need to review the Valenzuela guidelines relating to those specific students before responding.

On a motion made by Trustee Sullivan and seconded by Trustee Cutter, the Board approved the assessment fees on Adult Education programs: High School Diploma; Independent Study; Distance Learning; General Education Development (G.E.D.); Adult Basic Education; English as a Second Language; and Citizenship by a 7-0 vote.

### **INFORMATION ITEMS**

### Educational Services

#### 3.1-I Williams Uniform Complaint Procedures (Including Valenzuela Settlement Requirement)

The Board received for information and review the Williams Uniform Complaint Procedures (Including Valenzuela Settlement Requirement) Quarterly Report for the period of April 2009-June 2009.

### Business Operations

#### 4.1-I Miscellaneous Receipts

Miscellaneous receipts in the amount of \$11,686.564.19 have been deposited in the Treasure of Alameda County.

4.2-I Investment Report for May 2009

The Board received for information and review the investment report for the month of May 2009.

**ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS**

- Trustee Prola announced that the San Leandro Art Association's annual art festival will be on August 15 and 16 at CASA Peralta, 11 a.m.-5 p.m., adding that admission is free.

Trustee Prola attended the Sports Foundation meeting and suggested that they make a presentation for the Board. Superintendent Lim noted that she reported in the *Confidentially Speaking* that she had met with Martin Capron and Bob McGinnis and has arranged for them to make a presentation at the Facilities and Technology Committee meeting on August 6.

- Trustee Cutter commented that she would like to see the Communication Committee meet on a regular basis so that they can begin working on a communication work plan.
- Trustee Hague acknowledged high school students who entered their art work at the Alameda County Fair. She announced that the Summer Music Program Concert will be on Thursday, July 23, 8:45 a.m. at John Muir Middle School.
- Trustee Almonte would like to see the Williams Uniform Complaint Policy posted on the website.
- Trustee Sullivan reflected on the importance of equity work not only on a district level, but a national level as well, referring to an incident that occurred where young black and brown students from Philadelphia were turned away at a swim club. She commended San Leandro Unified for its ongoing equity work and being recognized for it.
- Trustee Mack-Rose asked for a follow-up regarding the lamp post cover plates at the District parking lot.

Trustee Mack-Rose concurred with Trustee Cutter, that the Communication Committee begin meeting on a regular basis in light of the fact that the communication position had been eliminated.

Trustee Mack-Rose was happy that the City Council approved the ACI and received consensus to send “Thank You” letters to City Councilmembers and staff, president of ACI, and letters to the editor, etc.

Trustee Mack-Rose would like the District to see if the 21<sup>st</sup> Century Learning Grant funding can pay for RIFed counselors.

Trustee Mack-Rose thanked Superintendent Lim, Assistant Superintendents Potmesil and Cathey, Technology Director, Ling King, Board members Cutter and Sullivan for attending the San Leandro Education Foundation (SLED) house party at Councilmember Gregory’s home.

## **ANNOUNCEMENT**

### **Future Board of Education Meetings**

**Special Meeting – Wednesday July 22, 2009, DO, 5:45 p.m.**

Regular Meeting – August 4, 2009  
Regular Meeting – August 18, 2009  
Regular Meeting – September 1, 2009  
Regular Meeting – September 15, 2009  
Regular Meeting – October 6, 2009  
Regular Meeting – October 20, 2009  
Regular Meeting – November 3, 2009  
Regular Meeting – November 17, 2009  
Regular Meeting – December 1, 2009  
Regular Meeting – December 15, 2009  
Regular Meeting – January 12, 2010  
Regular Meeting – January 26, 2010  
Regular Meeting – February 9, 2010  
Regular Meeting – March 2, 2010

**Special Meeting – Thursday, March 11, 2010, DO**

Regular Meeting – March 23, 2010  
Regular Meeting – April 20, 2010  
Regular Meeting – May 4, 2010  
Regular Meeting – May 18, 2010

**Regular Meeting – Wednesday, June 2, 2010**

Regular Meeting – June 15, 2009  
Special Meeting – June 29, 2009

## **ADJOURNMENT**

On a motion made by Trustee Cutter and seconded by Trustee Sullivan, the Board adjourned the meeting at 8:30 p.m. by a 7-0 vote.

Respectfully submitted,

Pauline Cutter, Clerk