

SAN LEANDRO UNIFIED SCHOOL DISTRICT  
SAN LEANDRO, CALIFORNIA  
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**SPECIAL MEETING OF THE BOARD OF EDUCATION - MINUTES**

February 19, 2008

The Board of Education of the San Leandro Unified School District met in special session on February 19, 2008, in the Madison Elementary School Multi-Purpose Room, 14735 Juniper Street, San Leandro, CA.

The meeting was called to order at 5:30 p.m. by President Ray Davis.

**BOARD MEMBERS PRESENT**

Mr. Stephen Cassidy  
Mr. Mike Katz-Lacabe  
Ms. Linda Perry  
Mr. T. W. "Rick" Richards  
Mrs. Pauline Cutter, Clerk  
Mrs. Lisa Hague, Vice President  
Mr. Ray Davis, President  
Astrid Fernandes, Student Board Member

**DISTRICT STAFF PRESENT**

Christine Lim, Superintendent  
Song Chin-Bendib, Assistant Superintendent  
Byron Isaac, Assistant Superintendent  
Cindy Cathey, Assistant Superintendent  
Linda Pollard, Administrative Assistant

**PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA**

There were no public comments concerning items on the closed session agenda.

**CLOSED SESSION**

At 5:31 p.m., the Board went into closed session for Student Expulsions, Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator, Conference with Legal Counsel – Anticipated Litigation – significant exposure to litigation, Public Employee Appointment – Title: Interim Vice Principal Wilson Elementary School; Interim Vice Principal, John Muir Middle School; and Accounting Manager, Conference with Real Property Negotiator – Property(ies), and Conference with Legal Counsel – Existing Litigation pursuant to Education

Code Section 35146 and 48918(c), Government Code Sections 54957, 54957.6, 54956.(b), 54956.8, and 54956.9. The closed session was adjourned at 7:15 p.m.

The Board returned to open session at 7:23 p.m. with the Pledge of Allegiance to the Flag. President Davis said the Board had been in closed session and had taken the following action:

- On a motion made by Mr. Richards and seconded by Mrs. Hague, the Board accepted the resignation of Nancy Jo Turner by a 7-0 vote.
- On a motion made by Mr. Richards and seconded by Mrs. Hague, the Board accepted the resignation of Clarence Henry by a 7-0 vote.

### **APPROVAL OF AGENDA**

On a motion made by Mr. Richards and seconded by Mrs. Hague, the Board approved the agenda for the regular meeting of February 19, 2008, by a 7-0 vote.

**REPORTS** Parks & Recreation Commission Report – There was no report.

Student Board Member Report – Astrid Fernandez updated the Board on activities at San Leandro High School. Highlights included:

- The boys' basketball team advanced to NCS and is scheduled to play this Friday. Baseball and softball season has started.
- The African American Student Union is sponsoring a Career Fair on Thursday, February 21 during 1<sup>st</sup> and 2<sup>nd</sup> block.
- Students from China and Germany recently visited the campus and shadowed classes. She had a chance to show a Chinese student around. The school is hoping to form a sister school with our friends in China.
- Rehearsals for the spring musical "West Side Story" have begun.
- Many students walked out of class on Thursday to protest the change from a Block Schedule to a traditional 6-period day.
- In remembrance of the 40<sup>th</sup> anniversary of Caesar Chavez' fast for non-violence in 1968, students from the Academy for Multimedia will be fasting from February 19 and March 21. More information can be accessed on the school website.
- The grand-daughter of Caesar Chavez was on campus at lunch today and will be speaking at the ASB meeting.

### **PRESENTATIONS**

- \* A Certificate of Commendation was presented to Erika Johnson, a Jefferson Elementary School teacher, who received a National Board Certification from the National Board for Professional Teaching Standards. The certification is a voluntary assessment program designed to recognize, reward, and help improve teachers and takes about one to three years to complete.
- \* David Lorden, Director of Student Support Services, presented updated information on the proposed changes to the residency verification process.

Mr. Lorden explained that upon direction from the Board at the February 5, 2008, Board meeting, he met with site administrators, and members of the task force to discuss the impact of the proposed expansion to include incoming grades 8 and 10 to the proposed mandatory spring residency verification process.

Based on those meetings, it was determined that in order to include grades 8 and 10 in the previous spring, classified staff overtime would be required from both the site and District office. The estimated cost of this overtime would be approximately \$13,000. He noted that staff expressed concerns about the hardship in adding more grades in the spring, as well as hardships and inherent potential for error in reverting back to conducting mandatory residency verification in the fall.

To help alleviate some of the hardship it was suggested having elementary schools conduct residence verification on current 5<sup>th</sup> graders, with the middle schools conducting residence verification for current 7<sup>th</sup> graders; and the high school verifying incoming 9<sup>th</sup> and 10<sup>th</sup> graders, noting that this scenario would be doable, and any additional grades than those proposed in the spring would be very difficult.

## **ACTION ITEMS**

### Educational Services

#### 3.1-A Board Policy 5111.1 (a-b) District Residency and Exhibits E(1) 5111.1 and E(2) 5111.1

On a motion made by Mrs. Cutter and seconded by Mr. Richards, the Board approved Board Policy 5111.1 (a-b) District Residency and Exhibits E(1) 5111.1 and E(2) 5111.1 with the change that in addition to enrolling new students, the District annual residency verification will be conducted in grades 5<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup>, by a 6-1 vote. Mr. Cassidy voting no. Student Board representative Fernandes abstained. It was noted that staff would provide the

Board with an update in 6 months.

\* **San Leandro Unified School District Budget Process in Response to the Impact of the Governor's Proposed 2008-09 Budget**

Staff presented the feedback gathered from site staff, union representatives, budget managers, principals and parents in it preparation to the Governor's proposed budget.

Following the announcement that there would be no mid-year cuts for 2007-2008, staff provided a review of a PowerPoint presented to the Board and Leadership team on January 24 outlining the Governor's proposed 2008-2009 budget, and walked the Board through the budget process keeping in mind that the:

- District must notify certificated (teachers) by March 15 if they might be asked to be released
- District must pass its budget by June 30, 2008
- 45 days after the state passes its budget, the District passes a revised budget based on final revenue numbers

Highlights included:

Jan. 24	<ul style="list-style-type: none"><li>• Shared PowerPoint presentation to help administrators understand the magnitude of the Governor's proposed 2008-2009 budget</li></ul>
Jan. 25 & 28	<ul style="list-style-type: none"><li>• Budget session with budget managers</li></ul>
Jan. 31	<ul style="list-style-type: none"><li>• Met with principals regarding budget process (Session 2).</li><li>• Principals were asked to develop a list of existing expenditures/programs/services; identify the 10 top "Must Keeps" and the 10 "Can Live Withouts", generate revenue enhancement ideas, and provide additional questions</li></ul>
Feb. 4 & 5	<ul style="list-style-type: none"><li>• Follow up meeting with all principals (Session 3)</li><li>• Principals presented District PowerPoint to staff and facilities the process of prioritizing "Must Keeps" and "Can Live Withouts")</li></ul>
Feb. 7	<ul style="list-style-type: none"><li>• Cabinet met with SLTA</li><li>• Cabinet met with Teamster/Trades</li></ul>
Feb. 12	<ul style="list-style-type: none"><li>• Cabinet met with CSEA</li><li>• Budget session with Parent Leaders (second meeting scheduled for March 4)</li></ul>
TBD	<ul style="list-style-type: none"><li>• SLUSDMA</li></ul>

Staff shared the feedback that was gathered from school sites, CSEA and parent leaders, noting that SLTA indicated that they were doing an analysis, and objected to the process used to gather input, and while their meeting was productive, the Teamster/Trade Council said that they would get back to us. Afterwards, they expressed concerns over the process and have since filed an Unfair Labor Practice Charge which the District will be addressing with assistance from legal counsel. The top ten "Must Keeps" and "Can Live Withouts"

were identified as negotiable, categorical or general fund program or both and by the total number individuals who identified that item.

In addition, staff addressed Frequently Asked Questions regarding General Fund unrestricted personnel costs (salaries and benefits), overtime, major budget cuts in 2003, and what other districts are doing with regards to K-3 class size reduction.

## **PUBLIC COMMENT**

- Peter Finn, and Billy Campbell, Teamsters Local 856, and Mark Hamilton, on behalf of SLTA, addressed the Board about their concerns regarding the administration's process to gather input from employees and labor organizations on the possible cuts needed to deal with the state budget crisis.

The Board was concerned that the feedback gathered might be interpreted as "budget cuts" and that process might appear to be divisive, stressing the need to meet jointly with all the unions.

The Board agreed that before they could proceed, a "target" amount needed to be set, and asked staff to report back at the February 28 meeting with an update on ongoing budget issues including:

- Separating out the Superintendent's Department and the Board of Education
- Specifying which positions were cut in 2003, and which positions have been since restored
- Revenue enhancement ideas generated through the various meetings to date
- Number of responses received from elementary , and from middle schools
- Impact of the 6.5% across the board 2008-2009 District level categorical budget reductions
- Feedback from the joint union meeting

Following the discussion, it was determined that, in light of the time crunch, another meeting after the February 28 and before the March 13 Board meetings needed to be scheduled. It was the consensus of the Board to meet on March 6, 4 p.m. at the District Office.

Student Board member Fernandes was excused at 8:30 p.m.

## **PUBLIC TESTIMONY ON NON-AGENDA ITEMS**

- Regarding his comments made earlier, Billy Campbell, Teamsters Shop Steward, asked the Board to not take his "passion" for anger.

## REPORTS

- 1) Correspondence – Clerk Cutter reported receipt of the following emails from February 5, 2008 to February 15, 2008: From Kathy & Jeff Neisse, Dan Martin, Joe Rivano Barros, Christian Gin, Nikka Santiago, Eric Fletcher regarding Block Schedule; from Jon Sherr regarding site budgets, from Carol Kennedy and Alice Vesterfelt regarding residency; from Norma Shaw regarding Special Education issues; from Sylvia Colt budget cuts; from Teamsters Union Local 856 regarding issues surrounding gather data regarding budget cuts.
  
- 3) Superintendent’s Report – Superintendent Lim reported that despite the bad news from the state, our District has much to be proud of, announcing that the final 9<sup>th</sup> Grade Campus schematic design was submitted to DSA on time. She thanked the Conceptual Design Team, Steering Committee, Board, City of San Leandro staff and District staff for all of their work in getting us “to the finish line.”
  
- 4) Board Committee Reports
  - Advocacy- There was no report.
  
  - Facilities/Technology – Mrs. Cutter reported that the committee met on February 8 and discussed the Developer Fee Justification Study, signage for the Chabot classes at the Adult School, architectural and engineering services contracts with SIM Architects, Interface Engineering Consultant, Jeffery Wong Architects and Vista Environmental which are on the agenda tonight; PTSO sponsored event to raise funds to improve the field at John Muir, and Burrell Field.
  
  - Parcel Tax Ad Hoc- Mr. Katz reported that the committee met on February 11 and discussed the possible timelines for a 2008 Parcel Tax, beginning with two workshops: April 1 will review lessons learned from Measure B, possible survey questions, and April 15 will look at taxing models and structures. A schedule will be provided to the Superintendent to insert in the *Confidentially Speaking*.
  
- 5) Board Representatives’ Reports
  - Eden Area Regional Occupational Program- Mr. Richards reported that the committee met on February 7 and recognized San Leandro High School student Alyssa Felicitas as Student of the Month for February 2008 in the Business and Finance Academy. He also reported that San Leandro High had twenty-seven winners at the recent Northern

California DECA conference. The committee also discussed budget issues and cuts.

## **CONSENT ITEMS**

### General Services

- 1.1-C Approval of Board Minutes – December 13, 2007
- 1.2-C Approval of Board Minutes – January 10, 2008
- 1.3 -C Resolution #08-08 Career and Technical Education Month

### Human Resources

- 2.1-C Acceptance of Personnel Report
- 2.2-C Special Services Secretary Job Description

### Educational Services

- 3.1-C Acceptance of Donations
- 3.2-C Proposed Expulsion Order
- 3.3C Proposed Stipulated Expulsion Order
- 3.4-C Proposed Stipulated Expulsion Order

### Business, Operations and Facilities

- 4.1-C Ratification of the January 2008 Payroll
- 4.2-C Approval of Bill Warrants

### Facilities and Construction

- 5.1-C Architectural Services Contract for the Wilson Elementary School Renovations & Upgrades
- 5.2-C Environmental Consultant Services Contract for Modernization Construction Programs #780 Mod-Music M-1 at San Leandro High School, Restroom Facilities Modernization at McKinley & Washington Elementary Schools, and Roofing Replacement at the

Administration Wing of Monroe Elementary School.

5.3-C Architectural Services Contract for the Modernization Construction Project for San Leandro High School Music Building M1

5.4-C Engineering Services Contract for the Construction Project #780 Mod-Music M-1 at San Leandro High School

On a motion made by Mrs. Cutter and seconded by Mr. Richards, the Board approved the consent items by a 7-0 vote.

## **DISCUSSION ITEMS**

### General Services

1.1-D Discussion on Potential Timelines and Task for a Parcel Tax

The Board discussed and provided direction to staff for a potential Parcel Tax based on timelines and key tasks presented in the attached report.

On a motion made by Mr. Cassidy and seconded by Mr. Katz, the Board tabled this discussion to the February 28 Board meeting by a 7-0 vote.

## **CONRENCE ITEMS**

### General Services

1.1-CF 2008 CSBA Delegate Assembly Election

The Board discussed and considered the submission of a ballot for the 2008 CSBA Delegate Assembly Election.

Ms. Perry shared additional information about the candidates before the voting took place.

Following the tallying of the written votes, the Board submitted the ballot, casting a vote for Gwen Estes (New Haven USD), Joaquin J. Rivera (Berkeley USD), Nancy Thomas (Newark USD), and Anne E. White (Livermore Valley Joint USD).

## **INFORMATION ITEMS**

### Educational Services

3.1-I Williams Uniform Complain Procedures Quarterly Report



The Board received and reviewed the Williams Uniform Complaint Procedures Quarterly Report for October – December 2007.

- 3.2-I Revised Administrative Regulations 5111.1 (a-d) District Residency  
The Board received for information and reviewed the revised Administrative Regulation 5111.1 (a-d) District Residency.

### **INFORMATION ITEMS**

#### **Business, Operations and Facilities**

- 4.1-I Miscellaneous Receipts

Miscellaneous receipts in the amount of \$8,695,795.34 have been deposited in the Treasure of Alameda County.

### **ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS**

- Mr. Cassidy felt that Superintendent or Board president should provide some comments on the action taken by the Board regarding the Block Schedule and residency verification.

He suggested that the Board establish a policy of rotation for elected officers o each year. He asked for consensus, which was not received, to have the Policy Committee review the election process policy.

- Mr. Katz asked if would be possible to reduce or eliminate the stipend for Board members and asked the Policy committee to review the policy. It was explained that this was a negotiable item, based on the Ed. Code, and that the District could consider changing this down the road.
- Ms. Perry attended the BTSA Advisory Council meeting, reminding the Board that their state visit will be the first week of April, adding that BTSA had not been cut for this current year. She was able to go to the high school when the Chinese students were there and she received a copy of their yearbook which she will share with the Board.

## **ANNOUNCEMENT**

### **Future Board of Education Meetings**

- Regular Meeting – February 28, 2008
- Regular Meeting – March 13, 2008
- Regular Meeting – April 1, 2008
- Regular Meeting – April 15, 2008
- Regular Meeting – May 6, 2008
- Regular Meeting – May 20, 2008
- Regular Meeting – June 3, 2008
- Regular Meeting – Jun3 17, 2008

## **ADJOURNMENT**

On a motion made by Mrs. Hague and seconded by Mr. Cassidy, the Board adjourned the meeting at 9:50 p.m.

Respectfully submitted,

Pauline Cutter, Clerk